

Basic Course Information

Semester:	Spring 2016	Instructor Name:	Vanessa Quezada Ayala
Course Title & #:	ESL 003 Grammar and Composition for ESL 3	Email:	vanessa.quezada@imperial.edu
CRN #:	21046	Webpage (optional):	imperial.blackboard.com
Classroom:	3600	Office #:	
Class Dates:	March 7-June 10	Office Hours:	By appointment only
Class Days:	MW	Office Phone #:	
Class Times:	5:30 PM-8:50 PM	Emergency Contact:	Maria Sell (760) 355-6337
Units:	5		

Course Description

ESL 003 is a grammar class in an English-only environment designed for the intermediate ESL student. The course will emphasize grammar, writing sentences, and short paragraphs. (Formerly ENGL 093) (Nontransferable, non-degree applicable)

Student Learning Outcomes

1. Write sentences in English with correct subject/verb agreement.
2. Correctly form and use verbs in a variety of tenses.
3. Demonstrate knowledge of, and ability to use, correct punctuation and mechanics.

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate competency in classifying the following parts of speech: nouns, verbs, pronouns, adjectives, adverbs, articles, conjunctions, and prepositions.
2. Demonstrate mastery in creating affirmative and negative statements, yes/no questions, and wh- questions, and competency with the verb "be" and other verbs in the simple present; demonstrate competency to use the present progressive, the simple past, past progressive, and the four future forms to indicate planning, predicting, and scheduling; demonstrate the ability to use, recognize, and produce the present perfect and present perfect progressive.
3. Demonstrate competency in using, recognizing, and producing modal verbs of ability, request, permission, advice, suggestion, preference, necessity; demonstrate ability to use, recognize, and produce modal verbs of prohibition, expectation, possibility, impossibility, and conclusion.
4. Demonstrate mastery using singular and plural nouns including correct spelling and appropriate possessive forms, and with expressions of quantity for count and non-count nouns with corresponding articles.
5. Demonstrate mastery in recognizing and using expressions of quantity for count and non-count nouns.
6. Demonstrate mastery in using, recognizing, and producing subject and object pronouns, and possessive

adjectives;

7. Demonstrate mastery in recognizing and using prepositions of time and location.

8. Demonstrate mastery in using, recognizing, and producing adjectives in correct word order as well as adverbs of frequency; demonstrate the competency to use, recognize and produce comparative, superlative, and equative forms.

9. Demonstrate competency in using, recognizing, and producing verb + gerund combinations, verb+ infinitive combinations, and verb+ infinitive or gerund combinations; demonstrate the ability to understand infinitives of purpose and gerunds/infinitives as subjects and objects.

10. Demonstrate ability in using, recognizing, and producing dependent and independent clauses in both compound and complex sentences.

11. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises.

12. Demonstrate ability to identify sentence parts: subject, verb, and complement.

13. Demonstrate competency in understanding basic subject/verb agreement.

14. Demonstrate competency in recognizing level appropriate time expressions and the ability to write in appropriate tense according to these expressions.

15. Demonstrate the ability to recognize sentence types including simple, compound, and complex sentences; write noun, adjective, and adverb clauses in reported speech and that-clauses; write compound sentences with coordinating conjunction and semicolons, transitions, and correct punctuation.

16. Demonstrate the ability to use a variety of prewriting skills (brainstorming, outlining, clustering) which lead to the development of ideas and topics for paragraphs; demonstrate the ability to write topic sentences with topics and controlling ideas.

17. Demonstrate the ability to write a 7-10 sentence paragraph in one or more of the above-mentioned grammatical areas with correct capitalization, commas, and ending punctuation (period, question mark, and exclamation point).

Textbooks & Other Resources or Links

Fuchs, M., M.Bonner, M. Westheimer 2012. Focus on Grammar 3, 4th edition. Pearson ISBN: 978---0---13--254648---5. ***Textbook and work book required.

***You will not be allowed to use your smartphone as a dictionary in class. If you wish to use a dictionary, you must bring a hard copy dictionary. Consider buying or borrowing one if you do not own one already.

Course Requirements and Instructional Methods

A variety of tasks will be assigned including homework, in class activities, writing assignments, quizzes and a Midterm and Final exams.

There will be many homework and writing assignments; it is very important that you complete them all on time.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

You will be able to check most of your scores on Blackboard (My Grades).

Assignments	25%
Writing Assignments	25%
Midterm and Final	25%
Quizzes	15%
Attendance	10%
Total	100%

Grading Scale

A 100 - 90% B 89 – 80% C 79 - 70% D 69 – 60% F 59-0%

Attendance

“Eighty percent of success is showing up.” –Woody Allen

If you are 30 min. late, you will be marked ‘absent’. If you are 10 min. late, you will be marked ‘tardy’. Three tardies equal 1 absence. Do not leave class early because you could also be marked tardy or absent. Talk to me if you have a valid excuse to leave early or miss class. If you are absent, it is your responsibility to find out what we did in class and whether there is any assigned homework. Homework must be submitted on time even if you are going to be absent. Keep in mind that students who are punctual and attend every class meeting have more possibilities of passing the class with a good grade.

Also...

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student’s status will be the same as that of any other student who desires to add a class. It is the student’s responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.

Classroom Etiquette

You are expected to communicate in English only. Please, refrain from speaking in your native language. This class is an opportunity for you to practice English, so take advantage of it.

You are expected to write sentences and paragraphs in English on your own. It is prohibited to use your cellphones to go online and translate words, phrases, or sentences. If you do so, it will be considered cheating.

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.

- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

Whenever you communicate with me via email, follow the rules described below. I usually reply to emails as soon as possible. However, you need to be aware that sometimes it may take me up to 48 hours to reply. Send your emails thru Blackboard Email--that would be easier for all of us since Blackboard includes identification of the sender. Write your email messages in English!

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Cheating will not be tolerated in this class. If you are caught cheating, you will receive a zero on the test or assignment. If the behavior is repeated, you will be reported, and the consequences could be very serious. ***Cheating on a test or assignment is not worth the risk!***

You are expected to write sentences and paragraphs in English on your own. It is prohibited to use your cellphones to go online and translate words, phrases or sentences. If you do so, it will be considered cheating, and you will receive a zero.

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **[Blackboard Support Site](#)**. The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **[Learning Services](#)**. There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **[Library Services](#)**. There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **[Student Health Center](#)**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- **[Mental Health Counseling Services](#)**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

(ESL 003, Sp 2016)

Week & Date	Topic and Assignments and/or Tasks	Homework
Week 1 March 7, 9	Course Introduction, <i>The Writing Process</i> , Basic Sentence Structure, Parts of Speech	Worksheets
Week 2 March 14, 16	Subjects and Verbs, Writing Assignment #1, Simple Past	Worksheets, Textbook pgs. 21-25 (Unit 2)
Week 3 March 21, 23	<i>Used to</i> and <i>Would</i> , Past Progressive Simple Present, Present Progressive	Units 1, 3 and 4
March 28, 30	<i>Spring Break-No classes</i>	
Week 4 April 4, 6	Future <i>be going to</i> , will, Future possibility, Future time clauses, Wh- questions	Units 5, 6, 7 and 31
Week 5 April 11, 13	Phrasal Verbs, Modal Verbs, Writing Assignment #2	Units 28, 13, 14
Week 6 April 18, 20	Modal Verbs Cont'd	Units 15, 16
Week 7 April 25, 27	Midterm review, Midterm Exam, Present Perfect	Units 8, 9
Week 8 May 2, 4	Present Perfect : Indefinite Past, Present Perfect and Simple Past	Units 10, 11, Writing Assignment #3
Week 9 May 9, 11	Present Perfect Progressive and Present Perfect, Reflexive and Reciprocal pronouns	Unit 12, Unit 27
Week 10 May 16, 18	Gerunds and Infinitives Part I, Writing Assignment #4	Units 23, 24
Week 11 May 23, 25	Gerunds and Infinitives Part II	Units 25, 26
Week 12 May 30, June 1	Modals of necessity and conclusions, Final Review Part I	Units 29, 32 Study for the Final
Week 13 June 6, 8	Final Review Part II, Final Exam	

*****Tentative, subject to change without prior notice*****