

**Basic Course Information**

Semester	<b>Fall 2015</b>	Instructor Name	<b>Ascencion Felix</b>
Course Title & #	<b>Arrest and Firearms AJ 141</b>	Email	<b>Ascencion.felix@imperial.edu</b>
CRN #	<b>10697</b>	Webpage (optional)	
Room	<b>3203</b>	Office	<b>Part-Timers: Room 809</b>
Class Dates	<b>08/17/15 TO 12/11/15</b>	Office Hours	<b>Appointment only</b>
Class Days	<b>Thursdays</b>	Office Phone #	<b>(760) 355-6280</b>
Class Times	<b>6:30-9:10 PM</b>	Office contact if student will be out or emergency	<b>Department Secretary Rhonda Ruiz</b>
Units	<b>3.5</b>		

**Course Description**

Designed to satisfy training standards set forth by the Commission on Peace Officers Standards and Training (P.O.S.T.) as required by Penal Code § 832 for Peace Officers, including laws of arrest, search and seizure, methods of arrest, discretionary decision making, and, where applicable, use and care of firearms. Supply fee may be charged.

**Student Learning Outcomes**

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Identify the Objectives of the Justice System and the Role of Criminal Justice Personnel. (ILO4, ILO5).
2. Identify and distinguish facts, information and statements into a logical and understandable format that fulfills the legal requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests. (ILO1, ILO2, ILO3, ILO4, ILO5).
3. Describe the basic aspects of a criminal investigation. (ILO4, ILO5)
4. Identify sources of information and methods for obtaining information from these sources. (ILO1, ILO2, ILO3, ILO4, ILO5)

**Course Objectives**

1. Identify the components of the criminal justice system, discuss the goals and discretion within the system, and distinguish between ethical and unethical conduct.
2. Explain the basic definitions and concepts of criminal law, including crime elements, defenses, probable cause, laws of arrest, and constitutional rights.
3. Explain the basic concepts and rules of evidence and search and seizure concepts.
4. Satisfactorily demonstrate or explain effective preliminary investigative practices, including crime scene protection, collection and preservation of evidence, and chain of custody.
5. Demonstrate knowledge and safe use of handgun and satisfactorily pass P.O.S.T. mandated exam.
6. Identify factors affecting attitudes and influences in the community.
7. Demonstrate effective written and oral communication skills (reports, interviewing, field notes).
8. Satisfactorily perform weaponless defense exercise and demonstrate knowledge of search, restraint, and transportation techniques.

### Textbooks & Other Resources or Links

- 1 California Commission on Peace Officer Standards and Training Basic Course Workbook Series Course
2. Materials. (Provided)
3. AJ 141 Arrest and Firearms student workbook. (Provided)
4. California Legal Source Book (Classroom)
5. California Penal Code (Classroom)

### Course Requirements and Instructional Methods

Students are expected to do the week's reading prior to class and complete the blanks on the Student Workbook. A brief discussion over the assignment given and open forum questions from students.

Students are broken up in groups and given questions based on their homework. Students can use their workbook, or any material provided to help in the understanding of the assignment.

Students provide their answers to the classroom and answer questions other students might have.

Students are given a test on the assignment.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

### Course Grading Based on Course Objectives

**In order to pass the course, students must pass the P.O.S.T. written exam, Arrest & Control practical exam, and Firearms practical exam. The Arrest & Control and Firearms practical exams will be graded on a pass/fail basis.**

The letter grade will be based on a total of 500 points, as follows:

Quizzes: varying points per quiz = 160

P.O.S.T. Written Exam = 340 (85 actual points x 4)

A = 450-500            C = 350-399

B = 400-449            D = 0-349

F = failure of P.O.S.T. written exam, Arrest & Control practical exam, OR Firearms practical exam.

Quizzes will be given at the start of class or at the end and will last no more than 30 minutes. Students coming late will not be given extra time. Failure to take a quiz or exam will result in a zero for that quiz or exam unless prior approval is given by the instructor. Bring a No. 2 pencil to class on exam days.

**You must communicate to your instructor any problems that you are having with the course.**

### Attendance

- **P.O.S.T.** regulations require that you attend 95% of the course hours. Therefore, you will be allowed to have one three-hour absence from class. On the second absence, you will be dropped from the class. Attendance will be taken at the start of class and after breaks. If you come in late, it is your responsibility to let the instructor know that you came in, or you may be marked absent for all or part of the class. You must attend every single hour of the unarmed self-defense and firearms portions of this course. There will be no exceptions to this policy.
- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.
- Classroom Behavior: Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and cell phones ringing during class are examples of disruptive behavior because such conduct is disrespectful and distracting to the instructor and to other students.

### Online Netiquette

- **What is netiquette?** Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.

- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)]

### Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

### Additional Help – Discretionary Section and Language

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **[Student Health Center](#)**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6128 in Room 1536 for more information.
- **[Mental Health Counseling Services](#)**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at [http://www.imperial.edu/index.php?option=com\\_docman&task=doc\\_download&gid=4516&Itemid=762](http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762)

### Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

**Anticipated Class Schedule / Calendar**

The instructor will provide a tentative, provisional overview of the reading, assignments, tests, or other activity for the duration of the course. The faculty may find a table format useful for this purpose.

DAY/DATE	TIME	LD	TOPIC	INSTRUCTOR	POST Hours	IVC Hours
Thursday 08/20/15	6:30pm-9:10pm	00 01	Introduction / Orientation Leadership, Professionalism and Ethics	Felix Felix	0 2	1 2
Thursday 08/27/15	6:30pm-9:10pm	05	Introduction to Criminal Law <b>Quiz LD 5 (23 Points)</b>	Felix	3	3
Thursday 09/03/15	18:00 – 22:00	35	Firearms – Lecture	Les Knapp, Sr.	4	4
Saturday 09/05/15	8:00am-5:00pm	35	Calipatria Firearms Range	Les Knapp, Sr.	8	8
Thursday 09/10/15	18:00 – 22:00	35	Firearms – Lecture	Les Knapp, Sr.	4	4
Saturday 09/12/15	8:00am-5:00pm	35	Range	Les Knapp, Sr.	8	8
Thursday 09/17/14	6:30pm-9:10pm	02 39	Criminal Justice System Crimes Against the Justice System <b>Quiz LD's 02 &amp; 39 (22 Points)</b>	Felix	2 0	2 1
Thursday 09/24/15	6:30pm-9:10pm	03 42	Policing in the Community Cultural Diversity / Discrimination <b>Quiz LD 3 (20 Points)</b>	Felix Felix	2 0	2 1
Thursday 10/01/15	6:30pm-9:10pm	15	Laws of Arrest	Felix	3	3
Thursday 10/08/15	6:30pm-9:10pm	15	Laws of Arrest <b>Quiz LD 15 (32 Points)</b>	Felix	2	2
Thursday 10/15/15	6:30pm-9:10pm	16	Search and Seizure <b>Quiz LD 16 (24 Points)</b>	Felix	3	3
Thursday 10/22/15	6:30pm-9:10pm	20	Use of Force <b>Quiz LD 20 (19 Points)</b>	Felix	3	3
Thursday 10/29/15	6:30pm-9:10pm	17	Presentation of Evidence	Felix	2	3

Imperial Valley College Course Syllabus –Arrest and Firearms AJ 141

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<b>DAY/DATE</b>	<b>TIME</b>	<b>LD</b>	<b>TOPIC</b>	<b>INSTRUCTOR</b>	<b>POST Hours</b>	<b>IVC Hours</b>
Thursday 11/05/15	6:30pm-9:10pm	30	Crime, Scene, Evidence and Forensics <b>Quiz LD 17(10 Points) 30 (9 Points)</b>	Felix	<b>2</b>	<b>3</b>
Thursday 11/12/15	6:30pm-9:10pm	18	Investigative Report Writing	Felix	<b>2</b>	<b>3</b>
<b>Saturday 11/14/15</b>	8:00am-5:00pm	33	Arrest and Control Room 3201	Hernandez	<b>8</b>	<b>8</b>
Thursday 11/19/15	6:30pm-9:10pm		<b>REVIEW</b>	Felix		<b>3</b>
<b>Saturday 11/21/15</b>	8:00am-5:00pm	33	Arrest and Control Room 3201	Hernandez	<b>2</b>	<b>4</b>
Thursday 11/27/15			<b>Thanksgiving Holiday</b>			
Thursday 12/04/15	6:30pm-9:10pm	83	<b>POST TEST</b>	Felix	<b>2</b>	<b>3</b>
Friday 12/11/15			<b>POST RE-TEST</b> (If student needs to retake) Certificates Presented		<b>0</b>	<b>0</b>
			Instruction hours		<b>64</b>	<b>77</b>