

Basic Course Information

Semester:	Summer 2015	Instructor Name:	Edward E. Wells
Course Title & #:	Law Enforcement Field Operations AJ-121	Email:	Edward.Wells@Imperial.edu
CRN #:	30139	Webpage (optional):	
Classroom:	3212	Office #:	3208
Class Dates:	06/24/15 – 07/30/15	Office Hours:	By Appointment
Class Days:	First Week: Wednesday/Thursday/Friday Second Week: Monday/Tuesday/Wednesday/Thursday	Office Phone #:	(760) 355-6279
Class Times:	10:00 – 12:10	Emergency Contact:	Rhonda Ruiz: 760-355-6280
Units:	3.0		

Course Description

The development, function and techniques of patrol; observation skills; development, traffic and preliminary investigative duties, handling complaints and requests for service, public and community relations and basic crime prevention. The mechanics of field interviews, search and arrests, note taking and police report essentials. Familiarization with basic police equipment and handling of community crime incidents. (CSU)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Describe the history of law enforcement patrol. (ILO4, ILO5)
2. Identify the various components of patrol and the function of each. (ILO1, ILO2, ILO4)
3. Identify commonly used equipment of law enforcement patrol units including: weapons, vehicles, technology, etc. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Identify the components of the Criminal Justice System, and compare/contrast the law enforcement professional and the ethical standards expected of a patrol officer.
2. Identify the purpose of patrol, and the application of varied patrol techniques; including community oriented policing and ethics.
3. Develop and understanding of policy observation, perception skills, techniques of behavior control, officer safety, and an effective understanding of legal constraints.
4. Demonstrate knowledge of police communication equipment, and basic operational considerations.
5. Identify, and be able to explain the aspects of individual and equipment preparation for the patrol duty tour.

6. Assess and develop appropriate responses to emergency, non-emergency, requests for service and specific calls.
7. Develop a working knowledge of traffic enforcement skills.
8. Demonstrate knowledge of arrest, and strategies in specific incidents (intoxication, traffic, spousal assaults, disturbance calls, mental illness, rape, child molest, etc.), and develop and understanding in the lawful use of force and legal concepts that result in written field policies.
9. Practice preliminary crime scene investigation skills, scene protection, and basic evidence collection skills; to include the use of field notes, sketches, and diagrams for formal police reports.
10. Satisfactorily demonstrate appropriate and legal application/use of field interviews and interrogations.
11. Demonstrate knowledge regarding types, tactics, and techniques of control of civil disturbances.
12. Identify various types of community and public relations programs, and better understand the effects of personal conduct and contacts within the community.
13. Demonstrate knowledge on the techniques of testifying, the legal use of notes, and effect of personal appearance and conduct at trial.
14. Analyze and critique current issues, problems, and future trends in police patrol.

Textbooks & Other Resources or Links

- Payton & Amaral (2010). *Patrol Operations* (12th/e). Criminal Justice Publications. ISBN: 0-9649086-7-0

Course Requirements and Instructional Methods

Audio Visual

Demonstration

Discussion

Group Activity

Lab Activity

Lecture

Simulation/Case Study

Other, please identify

Student report-field interview-study: Two (2) hours of independent work done out of class per each hour of lecture or class work, or 3 hours lab, practicum, or the equivalent per unit is expected.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Class Activity	Essay
Mid-Term/Final Exam(s)	Objective
Oral Assignments	Problem Solving Exercise
Quizzes	Skill Demonstration
Written Assignments	

GRADING PROCEDURE:

Total Points: 500

Tests: Four tests at 50 points each = 200 points

Group Project and Presentation: 10 minute Presentation = 50 points

Term Paper: (Topic Approved by Instructor) = 50 Points

Final Exam = 100 Points

Class attendance and participation in discussion, group participation or activities = 100 Points

***Bonus (Law Enforcement Ride-Along)** = 50 Points

A = 450-500 B = 400-449 C = 350-399 D = 300-349 F = 0-299

PLEASE NOTE: Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Exams will be thirty minutes long and will be given at the start of class. If you are late to class, you will not be given extra time to take the exam. Bring a No. 2 Pencil and ScanTron form to class on exam days.

You must communicate to your instructor any problems that you are having with the course.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as ‘excused’ absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

*****(Not applicable to this class this summer)*****

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others’ opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!!)].

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another’s work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one’s own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to “cite a source” correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related

documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- [Blackboard Support Site](#). The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- [Learning Services](#). There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- [Library Services](#). There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- [Student Health Center](#). A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- [Mental Health Counseling Services](#). Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

Tuesday	08/18/15	Introduction.
Thursday	08/20/15	Ethics and Professional Law Enforcement.
Tuesday	08/25/15	History of Police Patrol
Thursday	08/27/15	Purpose of and Basic Duties of Police Patrol
Tuesday	09/01/15	Types of Patrol
Thursday	09/03/15	Preparation for Patrol
Tuesday	09/08/15	Communications
Thursday	09/10/15	Observations and Perception
Tuesday	08/15/15	Field Notes and Crime Scene Documentation
Thursday	08/17/15	Field Notes and Crime Scene Documentation
Tuesday	09/22/15	Identification and Description of People and Property
Thursday	09/24/15	Identification and Description of People and Property
Tuesday	09/29/15	Field Interrogation
Thursday	10/01/15	Field Interrogation Assignment
Tuesday	10/06/15	Vehicle Stops and Control of Occupants
Thursday	10/08/15	Vehicle Stops and Control of Occupants
Tuesday	10/13/15	Protective Weapons and Officer Survival
Thursday	10/15/15	Protective Weapons and Officer Survival
Tuesday	10/20/15	Officer Survival Tactics and Scenarios
Thursday	10/22/15	Officer Survival Tactics and Scenarios
Tuesday	10/27/15	Tactics by Type of Call – General Calls for Service
Thursday	10/29/15	Tactics by Type of Call – General Calls for Service
Tuesday	11/03/15	Tactics by Type of Call – Calls for Service
Thursday	11/05/15	Tactics by Type of Call – Calls for Service

Tuesday	11/10/15	Tactics by Type of Call – High Risk Contacts/Calls
Thursday	11/12/15	Tactics by Type of Call – High Risk Contacts/Calls
Tuesday	11/17/15	Courtroom Testimony and Demeanor. Assignment
Thursday	11/19/15	Courtroom Testimony Assignment.
		Thanksgiving Holiday Week
Tuesday	12/01/15	Project Presentation
Thursday	12/03/15	Project Presentation
Tuesday	12/08/15	Project Presentation
Thursday	12/10/15	Assignment Due - Final

*****Tentative, subject to change without prior notice*****