

Basic Course Information

Semester	Summer 2015	Instructor Name	D. Rowley
Course Title & #	Composition and Reading 110	Email	deirdre.rowley@imperial.edu
CRN #	30051	Webpage (optional)	
Room	313B	Office	Science Building: 2792
Class Dates	June 24, 2015 – July 30, 2015	Office Hours	
Class Days	Wk 1: Weds. Thurs, Friday Wk 2- 6: Mon, Tues Weds, Thurs.	Office Phone #	760-355-6484
Class Times	10:45-1:35pm	Office contact if student will be out or emergency	Blackboard Messaging
Units	4 credits		

Course Description

The standard course in freshman English. The course seeks to improve the student's ability to understand serious and complex prose and to improve the student's ability to write an exposition that is thoughtful and clear, including the production of a well-documented research paper. (CSU, UC)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate mastery of research strategies, including appropriate use and correct documentation of research materials (ILO1, ILO4, ILO5)
2. Demonstrate mastery of pre-writing strategies, including brainstorming and outlining (ILO1, ILO2)
3. Develop an essay of multiple pages that effectively presents and strongly supports a thesis statement. (ILO1, ILO2)
4. Demonstrate command of rules regarding plagiarism and academic ethics. (ILO3)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Read, analyze, and interpret a variety of written texts, including one single-author text.
2. Identify evidence, tone, purpose, and audience, and fallacies in a variety of written works.
3. Demonstrate a thorough understanding of the writing process, from development and drafting to revising and editing.
4. Demonstrate a command of varying writing patterns, such as comparison and contrast, definition, and argumentation.
5. Demonstrate an understanding of connotative and figurative language while writing for an academic audience.
6. Adapt writing strategies to the requirements of the writing situation (e.g., to essay exam or other timed writing, research writing, reflective writing)
7. Examine and analyze their own writing and that of other students with a view towards improving the effectiveness of the written work.
8. Develop text analysis and interpretation supported by citations, synthesized with the study and application of documentation styles and library skills (including electronic databases) to produce a research paper.
9. Demonstrate an understanding of the writing process by writing at least four essays using a variety of rhetorical modes, along with one research paper, composing a total of at least 6,000 words. Expository and argumentative papers constitute the bulk of student writing.
10. Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks & Other Resources or Links

- *Ideas & Details* by M. Garrett Bauman, 8th ed., Cengage Learning, ISBN: 978-0-8400-2884-6, paperback or ebook, required
- *Old Man's War* by John Scalzi, published by TOR (Tom Doherty Associated LLC) ISBN: 978-0-7653-4827-2, paperback or ebook, required
- *Using Sources Effectively* by Robert A. Harris, Pycrczak Publishing, 3rd edition, 2011, ISBN: 1-884585-93-0, paperback, required
- Any English only dictionary. No translators.

- A supply of lined paper. Assignments handed in must be on lined binder paper, not torn out of a spiral notebook.
- A portable source, such as a memory stick, for saving your essays when working in the Writing Lab.

Course Requirements and Instructional Methods

- This class uses the Writing Workshop Method, which provides time and help to improve your writing.
 - Peer conferences.
 - Individual help from the teacher.
 - Essays going through several drafts.
 - All drafts are turned in with the completed hard copy essay.
 - Essays submitted through Blackboard.
- All essays use MLA format. This will be gone over in class.
- Classroom: oral discussions, journals, quizzes, essay structure and practice.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

- English 110 is a 4 credit class.
- 4 hours spent in class.
- 8 hours spent out-of-class reading, studying, and doing assignments.

The following essay topics are not available. (So many essays on these topics have been submitted that there is a real danger of Mrs. R. falling asleep while attempting to read even one more.)

- My Wedding (or anyone else's wedding)
- My Divorce (or anyone else's divorce)
- The Birth of My Child (or anyone's child)
- Capital Punishment
- Abortion
- The Second Amendment / NRA (or any related topic)
- Homosexuality / Gay Pride / How I Came Out (or any related topic)
- Religion
- Medical Issues (Diabetes, Cancer, or similar topics)

Summer Management

- As the schedule provides for almost 3 hours in class, as much work as possible will be completed in class so students are not overloaded with out-of-class assignments.
- Lab time is scheduled to allow students to work on essays with the teacher available for help.
- A ten minute break is scheduled after 1 and ½ hours of class time.

Course Grading Based on Course Objectives

- Grades are weighted as follows:
 - Essays – 15%
 - Quick Writes – 20%
 - Quizzes – 10%
 - Homework (covers out-of-class assignments plans, drafts, research, journals) – 5%
 - Mid-Term – 20%
 - Final – 30%
- Assignments are due when collected, usually at the beginning of class.
- Late work, with the exception of essays, is not accepted. If you arrive late to class and the homework has already been collected, your work is considered late and will not be accepted.
- Final drafts of essays turned in after the due date are subject to a 5 point penalty for each day late.
- Students who arrive after an activity has begun will not be individually accommodated.
- Final essays are submitted electronically through Blackboard.
- There is no extra credit.
- Be aware: Homework may only be worth 5%, but a string of zeros as 5% of a grade can mathematically spell disaster.
- Quizzes:
 - Not all quizzes are announced.
 - Missed quizzes cannot be made up. (No exceptions)

- Late arrivals are not eligible to take quizzes already in progress.
- Quick Writes:
 - Quick Writes – practice for the mid-term and the final, are not always announced.
 - One missed Quick Write may be made up within five school days of the day it was originally given with no penalty.
 - A second or third missed Quick Write may not be made up.
 - It is the student's responsibility to make arrangements to make up a missed Quick Write.
 - Missed Quick Writes are made up in the English Department in the Science Building.
- Grades will be available in Blackboard 24/7

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class.
- It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped.
- Absences attributed to representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor. **Exceptions**: ebooks.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to 'cite a source' correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Help

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Study Skills Center (library). Please speak to the instructor about labs unique to your specific program.
- Library Services: There is more to our library than just books. You have access to tutors in the Study Skills Center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313, if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities, please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

These assignments and due dates are tentative and may change during the semester. College classes require assignments be read prior to the class in which the information will be utilized, although reading time is scheduled into the 3 hour class period.

Module or Week	Activity, Assignment, and/or Topic	<i>Old Man's War</i>	Sources
Week 1	(Weds) Syllabus, Introduction, & Quiz (Using a copy of the syllabus.) <i>Ideas & Details</i> Ch. 1, Essay #1 Topic (Thurs) Syllabus Quiz (Using copy of syllabus) <i>Ideas & Details</i> Ch. 2 ; Continue essay #1 (Fri) <i>Ideas & Details</i> Ch. 4; Revise and edit essay Essay #1 due Monday submitted through BB. Essay may be worked on outside of class – student choice.	Ch. 1, 2, 3	Ch.6, 1
Week 2	(Mon) Essay #1 due: Submitted through BB. <i>Ideas & Details</i> Ch. 3; Essay #2 Topic (Tues) <i>Ideas & Details</i> Ch. 5; Work on essay (Weds) <i>Ideas & Details</i> Ch. 7; Revise essay (Thurs) – Work on essay (Writing Lab) Essay #2 due Monday submitted through BB Essay may be worked on outside of class – student choice.	Ch. 4, 5, 6	Ch. 2, 3
Week 3	(Mon) Essay #2 due: Submitted through BB <i>Ideas & Details</i> Ch. 13; Essay Topic #3 (Tues) <i>Ideas & Details</i> Ch.6; Work on essay (Weds) <i>Ideas & Details</i> Ch.15; Research techniques, MLA practice (Thurs) Mid Term in Writing Lab Essay #3 due Monday submitted through BB Essay may be worked on outside of class – student choice	Ch. 7, 8, 9	Ch. 4, 5
Week 4	(Mon)Essay #3 Due (Submitted through BB.) Start Research Paper (Library Tour)	Ch. 10, 11 12	Ch. 7, 8

	(Tues) Research (Weds) Outline, Annotated Works Cited, research (Thurs) Working Works Cited, work on draft #one (Writing Lab) Essay may be worked on outside of class – student choice		
Week 5	(Mon) MLA, conference draft (Tues) Research, MLA, Works Cited (Weds) MLA, Work on second draft (Thurs) Conference on second draft; Writing Lab	Ch. 13, 14, 15 Quiz	Ch. 9
Week 6	(Mon) Final work on second drafts (Tues) Research Paper due. Submit through BB. (Weds) Final quiz on <i>Old Man's War</i> . (Thurs) Final Exam (Writing Lab)	Ch.16, 17, 18	

Tentative, subject to change without prior notice