

Basic Course Information

Semester	Summer 15	Instructor Name	Chema Guijarro
Course Title & #	English 9	Email	jose.guijarro@imperial.edu
CRN #	30043	Office	In class
Room	313A	Office Hours	After class
Class Dates	June 24 – July 30	Class Times	1045-0135
Class Days	MTWR	Units	4

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links

1. *The Plain in Flames*, by Juan Rulfo. (ISBN-13: 978-0292743854)
2. *The Grammar Bible*, by Michael Strumpf and Auriel Douglas. (ISBN: 978-0-8050-7560-1)
3. You will also be required to use Blackboard and the online databases available through the library website.

Course Requirements and Instructional Methods

The course will revolve around lectures, essay writing, reading responses, and grammar/vocabulary exams and quizzes.

Point breakdown by assignment:

Three major essays and a rewrite:

Final Draft, 400 points (x4)

First Draft, 200 points (x3)

Outline, 100 points (x3)

Brainstorm, 100 points (x3)

Common Final:

In-class essay, 400 points

Grammar and vocabulary quizzes:

A grammar and vocabulary quiz a week, 25 points each

Grammar midterm and Final:

Based on grammar lectures, 300 points each.

Reading Responses:

You will respond to readings from *The Plain in Flames* with a two-page reading response, 50 points each.

Class participation:

You will receive 10 points for your timely attendance. Roll will be taken twice a day—at the beginning and after the break—for a total of 20 points.

However, if you are unprepared for the lesson or do not participate when asked to do so, you will forfeit your participation points and may be asked to leave for the hour.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Your final grade will be decided on a total points scale. At any point during the semester, you may view your current grade in the Grade Book in Black Board.

First Drafts, Reading Responses, Outlines, and Brainstorms will be graded on effort—if you follow directions and put forth the effort to FULLY complete the assignments, you will receive full points.

Tests, quizzes, and Final Drafts will be graded on merit—how hard you try or how much work you put into something is irrelevant and only quality and accuracy of the completed work will be considered.

Attendance

- It is YOUR responsibility to keep up with what happens in class when you are absent. You are required to have the contact information for some of your classmates—they should be whom you ask for anything you missed: notes, assignments, deadlines, etc.
- If you have an emergency, let me know through e-mail, but we will discuss your situation in class upon your return. (I understand sometimes things happen outside of our control and will work with you if you have a legitimate emergency.)
- If you have a planned absence, I will work with you depending on the reason. (Sometimes you have to be somewhere else for a day or two, and I understand.)

LATE WORK:

- Only Final Drafts will be admitted late, with a full grade deducted for each class day it is tardy.
- Only the Midterm and Final will have make-ups if you're absent (with a valid excuse).
- Quizzes, First Drafts, Reading Responses, Outlines and Brainstorms will not be admitted late.
- If something is due, have someone hand it in for you. (At the very least, e-mail me a copy of the completed assignment so you have a better chance of it being excused as late.)
- Reading Responses, First Drafts and Final Drafts should be submitted through BlackBoard to receive a grade. (If I forget to post a SafeAssign link, it is my fault and you will not be penalized.) If you have issues posting an assignment, e-mail me the assignment so you have proof of completion, and take a screen capture of the error on BlackBoard.
- It is VERY IMPORTANT that you save copies of your work so you can post it online. (E-mail it to yourself and save it on a USB drive.)
- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider:** specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>