

Basic Course Information

Semester	Spring 2015	Instructor Name	Eddie Silva Madueño
Course Title & #	Principles & Procedures of the Justice System – AJ 106	Email	eddie.madueno@imperial.edu
CRN #	20692	Webpage (optional)	N/A
Room	3200	Office	N/A
Class Dates	Feb. 17, 2015 – June 12, 2015	Office Hours	N/A
Class Days	Monday	Office Phone #	760-337-4523
Class Times	6:30 PM – 9:40 PM	Office contact if student will be out or emergency	760-425-3740
Units	3		

Course Description

An in-depth study of the role and responsibilities of each segment within the Administration of Justice systems: law enforcement, judicial, and corrections. A past, present, and future exposure to each sub-system procedure, from initial entry to final disposition, and the relationship each segment maintains with its system member

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate an understanding of the U.S. Constitution and Amendments, especially those pertaining to the Justice System. (ILO1, ILO2, ILO4)
2. Demonstrate an understanding of the U.S. Criminal Justice System, to include: Law Enforcement, Court System, and Correctional System. (ILO1, ILO2, ILO4)
3. Demonstrate and understanding of trial procedure to include: Testimony of Witnesses, Presentation of Evidence, and Presumption of Innocence. (ILO1, ILO2, ILO4)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Explain the historical development of law and establishment of the American Criminal Justice System; and demonstrate an understanding of Constitutional rights and due process.
2. Identify and distinguish the requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests.
3. Recognize the legal requirements associated with the defendant's right to an arraignment; pre-trial motions, et cetera.
4. List the types and appropriate uses of pleas listed in the California Penal Code.
5. Explain the role of the judge, attorneys and other participants in the trial setting.
6. Describe the trial process from motions in limine to the verdict.
7. Describe the history and role of the jury within the Criminal Justice System, the jury selection process, case law and new statutory changes affecting the jury process.
8. Explain sentencing history, philosophy and procedures used by the courts.
9. Describe post-trial appeal procedures, remedies and motions made by the trial participants.
10. Identify the different components of corrections and discuss the purpose and procedures of each.
11. Describe the juvenile justice system; philosophy and procedures

Textbooks & Other Resources or Links

Roberson, Cliff and Wallace, Harvey (2013) *Procedures in the Justice System* (10th Edition)
Pearson Education ISBN: 9780132705844

Course Requirements and Instructional Methods

Method of evaluation to determine if objectives have been met by students:

Quizzes
Oral Presentation
Written Assignments
Final Exam

Instructional Methodology:

Audio Visual
Discussion
Group Activity
Lecture
Case Studies

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Grading Procedure: Total Points: 500

Quizzes: 60 points (3 @ 20 points each)

Individual Presentation: 100 points

Individual Presentation Comments: 100 points

Textbook Assignments: 90 points (3 @ 30 points each)

Final Exam: 150 points

A = 450-500 B = 400-449 C = 350-399 D = 300-349 F = 0-299

Chapter Quizzes (60 Points)

Each quiz (3) is twenty questions worth one point per question.

Final Exam (150 Points)

Final exam is 50 questions worth three points per question.

Individual Presentation (100 Points)

You must make an 8 minute oral presentation on a criminal justice topic of your choosing. You may use powerpoint or any other visual aid if you so desire. You must speak in a loud, clear voice and make eye contact with the class. You may include a short video clip but it will only count for up to 2 minutes of your time.

Grading Criteria:

Topic & Content = 50 points

Time – 4 minutes = 25 points

6 minutes = 35 points

8 minutes = 50 points

Individual Presentation Comments (100 Points)

You must write 5 short sentences/bullet points on each presentation.

Grading Criteria

You will earn 20 points per presentation day. You must comment on all presentations made.

Presentations will be made on five separate dates.

Textbook Assignments (90 Points)

You will be given textbook assignments consisting of answering questions from the textbook.

Due dates are listed in the syllabus.

Grading Criteria:

Three assignments @ 30 points per assignment.

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. ***It is the student's responsibility to drop or officially withdraw from the class.*** See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.

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- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Monday	02/23/15	<u>Introduction, Expectations & Syllabus Review</u>
Monday	03/02/15	<u>Chapter 1: Historical Development of Law and the Justice System</u> <u>Chapter 2: Search and Seizure</u>
Monday	03/09/15	<u>Chapter 3: Arrest and Custody</u> <u>Chapter 4: Initial Appearance</u>
Monday	03/16/15	<u>Chapter 5: The Charging Function</u> Quiz #1: Chapters 1-5 (Textbook Assignment Due)
Monday	03/23/15	<u>Chapter 6: Place and Time of Trial</u> <u>Chapter 7: Trial</u>
Monday	03/30/15	<u>Chapter 8: Assistance of Counsel</u> Individual Presentations & Comments Due
Monday	04/06/15	HOLIDAY: SPRING BREAK
Monday	04/13/15	<u>Chapter 9: Pretrial Motions, Hearings, and Plea Negotiations</u> <u>Chapter 10: Courtroom Evidence</u> Quiz #2: Chapters 6-10 (Textbook Assignment Due)
Monday	04/20/15	<u>Chapter 11: Trial: Roles of Major Participants</u> Individual Presentations & Comments Due
Monday	04/27/15	<u>Chapter 12: Jury</u> <u>Chapter 13: Trial Procedure</u> Individual Presentations & Comments Due
Monday	05/04/15	<u>Chapter 14: Instructions and Deliberations of the Jury</u> <u>Chapter 15: The Verdict and Appeals</u> Quiz #3 : Chapters 11-15 (Textbook Assignments Due)
Monday	05/11/15	<u>Chapter 16: Sentencing</u> Individual Presentations & Comments Due

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Monday	05/18/15	Chapter 17: Collateral Procedures and Writs Chapter 18: Victims' Rights Individual Presentations & Comments Due
Monday	05/25/15	<u>HOLIDAY – MEMORIAL DAY</u>
Monday	06/01/15	<u>AJ 106 Semester Review</u>
Monday	06/08/15	Final Exam – Chapters 1-18