

Basic Course Information

Semester:	S15	Instructor Name:	Davis
Course Title & #:	VN116 Patient Care Management & Critical Thinking	Email:	donna.davis@imperial.edu
CRN #:	20620	Webpage (optional):	Blackboard
Classroom:	2135	Office #:	2125
Class Dates:	2/18-6/10	Office Hours:	T: 11-12, W: 12-1, 3:30-4:30, Th/F: 0615-0645
Class Days:	Wed	Office Phone #:	760-355-6345
Class Times:	1300-1530	Emergency Contact:	Nursing Office
Units:	2.5		

Course Description

An overview of the leadership and management process as it relates to management of patient care is presented. Clinical application is integrated into VN courses. Critical thinking is introduced for evidence-based client care through situational assessments, patient safety, identification of problematic areas, recognition of available solutions, and “best practices” for decision-making.

Student Learning Outcomes

- A. Demonstrate critical thinking and judgment in clinical decision making related to interactions with patients
- B. Identify leadership techniques useful to LVN practice and improvement of care.
- C. Identify legal and safety issues related to the LVN practice.

Course Objectives

The purpose of this course is to develop a rudimentary “tool box” of leadership skills and critical thinking abilities for the first semester VN student that will be applied to all subsequent clinical applications.

Upon completion of this unit, the student will

- relate Maslow’s hierarchy of needs to motivating personnel.
- discuss components of the communication process.
- relate the communication process to managing personnel.
- contrast the role of a variety of nursing personnel
- discuss issues involved in staffing patterns.
- describe methods of conflict resolution.
- discuss common organizational structures found in the health care industry.
- analyze the influence of the organizational structure on patient care management
- discuss economic issues related to the health care industry.
- identify how the nurse influences safety for patients throughout the health care system.
- understand the utilization of the nursing process in caring for patients:

Textbooks & Other Resources or Links

- A. Kurzen, C. R. (2012) Contemporary practical/vocational nursing. 7th ed. Philadelphia: Lippincott, ISBN: 978-1-60913-692-5
- B. Berman, Snyder, Kozier, & Erb, (2012) Kozier & Erb's Fundamentals of Nursing. 9th ed.: Prehall, ISBN-13: 978-0-13-802461-1
- C. Email or Gmail account, Blackboard access
- D. Access to internet and other computerized technological mediums

Course Requirements and Instructional Methods

Reading, CD/video, oral and writing assignments are required. The reading list includes those required of this course and additional outside assignments. Writing assignments will reflect the objectives listed and may include, but not be limited to, short essays, journals, and/or professional papers. Outside assignments including but not limited to independent and group exercises and learning center activities may be assigned and are required. Students may be referred back to the nursing learning center tutor if needed to support the learning environment. You are expected to increase participation and readiness for class as the semester progresses. Participation includes class discussions, asking/answering questions, and group project work. Similarly, the expectation of class content knowledge will increase as the semester progresses.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Grading will include home assignments, class participation, group projects, no more than 6 quizzes and the final exam. THERE WILL BE NO MAKE-UPS FOR TESTS OR QUIZZES MISSED DUE TO ABSENCE UNLESS EXTREME CONDITION ARISES. A total grade of 75% or above and passing the final at 75% or above are required to pass this class.

Students must maintain a "C" average grade as determined by the scale below:

A = 92-100% B = 83-91% C = 75-82% D = 68-74% F = Below 68% Grades will not be rounded.

To advance to the next semester, a "C" or better is required in this course and the co-requisite courses. The student is responsible for dropping (W) the class before the deadline as outlined on registration forms. Failure to pass this class will affect the ability to progress to the next semester. Students failing must make an appointment to speak with the Director of Nursing Education.

Content emphasized in class reading assignments, presentations, lectures, discussions, and some journal assignments will be used in the quizzes and examinations. The point values for major assignments are listed below with due dates to be given during the class. Journals x 4 at up to 10 pts/each; Class participation: Up to 10 pts; 4 quizzes at up to 100 pts/each; 2 group presentations at up to 100 pts/each; Final exam at up to 100 pts.

Attendance

It is the responsibility of each student to attend all class time and to contact the faculty person before the start of class of any need to be excused from class. Absences are limited to the number of hours class meets in one week. A student who reaches the maximum allowable hours of absenteeism may be dropped by the instructor. Acceptance of absenteeism excuses is at the discretion of the faculty member. A student who reaches the

Academic Senate (Oct/2014)

maximum allowable number of hours absent may file a petition to reenter the nursing program. The teaching team will meet with the student to discuss remediation and the possibility of reentry.

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Online Netiquette

- What is netiquette? Netiquette is internet manners, online etiquette, and digital etiquette all rolled into one word. Basically, netiquette is a set of rules for behaving properly online.
- Students are to comply with the following rules of netiquette: (1) identify yourself, (2) include a subject line, (3) avoid sarcasm, (4) respect others' opinions and privacy, (5) acknowledge and return messages promptly, (6) copy with caution, (7) do not spam or junk mail, (8) be concise, (9) use appropriate language, (10) use appropriate emoticons (emotional icons) to help convey meaning, and (11) use appropriate intensifiers to help convey meaning [do not use ALL CAPS or multiple exclamation marks (!!!)].
- Please review the General Catalog and Nursing Student Handbook for further information. The use of online communication to transmit any patient data is prohibited and may result in failure of the nursing program. In addition, professional behavior is not only what is done in clinical, but how your personal life is led; this can affect your ability to get or maintain a nursing license. Please consider this when posting pictures or actions on social media.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- **Plagiarism** is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Additional Student Services

Imperial Valley College offers various services in support of student success. The following are some of the services available for students. Please speak to your instructor about additional services which may be available.

- **Blackboard Support Site.** The Blackboard Support Site provides a variety of support channels available to students 24 hours per day.
- **Learning Services.** There are several learning labs on campus to assist students through the use of computers and tutors. Please consult your [Campus Map](#) for the [Math Lab](#); [Reading, Writing & Language Labs](#); and the [Study Skills Center](#).
- **Library Services.** There is more to our library than just books. You have access to tutors in the [Study Skills Center](#), study rooms for small groups, and online access to a wealth of resources.
- **Nursing Learning Center.** Registered nurse tutors are available to assist you with assignments, test-taking techniques, and test remediation. Computers are available for your use.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee.

- **[Student Health Center](#)**. A Student Health Nurse is available on campus. In addition, Pioneers Memorial Healthcare District and El Centro Regional Center provide basic health services for students, such as first aid and care for minor illnesses. Contact the IVC [Student Health Center](#) at 760-355-6310 in Room 2109 for more information.
- **[Mental Health Counseling Services](#)**. Short-term individual, couples, family, and group therapy are provided to currently enrolled students. Contact the IVC [Mental Health Counseling Services](#) at 760-355-6196 in Room 2109 for more information.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Information Literacy

Imperial Valley College is dedicated to helping students skillfully discover, evaluate, and use information from all sources. The IVC [Library Department](#) provides numerous [Information Literacy Tutorials](#) to assist students in this endeavor.

Anticipated Class Schedule/Calendar

DATE	DAY	TIME	DESCRIPTION	INSTR	ASSIGNMENT	ROOM
2/18	Wed	1300-1530	Unit 1: Course Introduction, Blackboard, Learning Methods, Maslow Nursing Roles	Davis	Syllabus and Assignments for Class Kurzen: Read Ch 1, 2, 4 p. 10: Learning Style p. 276-280: Time Mgmt Powerpoints at the point.lww.com for assigned chapters and Powerpoints on Blackboard (BB) for assigned chapters 1st Journal: Due on BB 3/4 at 1230: Personal goals for semester, time organization chart(see p. 8, Table 1-1) and how it worked for 1 week, changes to time organization chart	2135
2/25	Wed	1300-1530	Unit 2: Communication	Davis	Kurzen: Read Ch 3	2135

					<p>www.thepoint.lww.com: Journal Article for Ch 3: New Nurses Notes: 7 Tips to Improve Your Professional Etiquette p. 61: Communication Styles Assessment</p> <p>Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters</p> <p>2nd Journal : Answer on BB by 3/18: Review your answers to the communication assessment on p. 61 and complete the following : 1. My best listening skills are ___ ; 2. I have difficulty listening when ____ ; 3. I can improve my listening skills by _____.</p>	
3/4	Wed		<p>1st Journal Due by 1230 on BB</p> <p>Unit 3: Critical Thinking</p>	Davis	<p>Kurzen: pp. 16-19 Kozier: Ch 10</p> <p>www.thepoint.lww.com: Journal article: Ch 1: Critical Thinking Skills: Learned or Nurtured</p> <p>Powerpoints on BB for assigned chapters</p>	
3/11	Wed		<p>Quiz 1: Units 1&2</p> <p>Unit 3: Critical Thinking</p>	Davis	<p>Quiz 1: All assignments up through 2/25/15.</p> <p>Kurzen : pp. 16-19 Kozier : Ch 10</p>	
3/18	Wed		<p>2nd Journal Due by 1230 on BB</p> <p>Unit 4: Health Care</p>	Davis	<p>Read : Kurzen : Ch 7</p>	

			Systems, Financing		Answer p. 159-#5, #7. Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters	
3/25	Wed		Unit 5: Health Care Team, Organizational Structures	Davis	Kurzen : Ch 8 www.thepoint.lww.com : Journal article: Ch 8: Career Scope: Tips for Improving Manager Hand-Off Communication Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters	
4/1	Wed		Quiz 2: Units 3-5 Unit 6: Providing Patient Care/Ethics	Davis	Quiz 2: All readings in Units 3-5 (3/4-3/25 assignments) Kurzen: Ch 9-10 Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters www.thepoint.lww.com : Journal article: Ch 9: Family Member's Response	
4/15	Wed	1300-1530	Group Presentations in class	Davis	Presentations on Assigned Topics	2135
4/22	Wed		Unit 7: Delegation and Supervision	Davis	Kurzen : Ch 13 Answer p. 290, #1 Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters 3rd Journal due 4/29 : Where are you in meeting	

					<p>goals you set for yourself at start of semester ? How do you see yourself as the LVN in clinical ? What do you need to do to get there ?</p> <p>www.thepoint.lww.com: Journal Article for Kurzen : Ch 13: Meeting the Management Challenge</p>	
4/29	Wed		<p>3rd Journal Due on BB by 1230</p> <p>Unit 8: Leadership and Management Roles, Conflict Mgmt, Staffing</p>	Davis	<p>Kurzen : Ch 12-13</p> <p>Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters</p>	
5/6	Wed		<p>Quiz #3: Units 6-8, Ch 9, 10, 12, 13</p> <p>Unit 9 : Legal Issues, Regulatory Agencies</p>	Davis	<p>Quiz 3: All assignments from Units 6-8</p> <p>Kurzen: Ch 11 Answer p. 255, #1</p> <p>Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters</p> <p>www.thepoint.lww.com; Journal Article, Ch 11: Fostering Therapeutic Nurse Patient Relationships</p>	
5/13	Wed		<p>Unit 10: Injury Prevention in Nursing: Client & Staff</p>	Davis	<p>Kozier: Chapter on Safety</p> <p>Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters</p> <p>www.jcaho.com: Nat'l Pt Safety Goals www.qsen.org: Goals www.napnes.org</p>	

5/20	Wed		<p>Quiz #4: Units 9&10, Ch 11, journal and website info</p> <p>Unit 11: Current Issues Affecting Nursing</p> <p>Unit 12: Career Planning</p>	Davis	<p>Quiz 4 today</p> <p>Kurzen: Ch 14-16 Answer p. 369, #6, #10.</p> <p>Powerpoints at the point.lww.com for assigned chapters and Powerpoints on BB for assigned chapters</p> <p>www.thepoint.lww.com: Journal Article for Kurzen : Ch 14 : How New Grads can Gain a Competitive Edge</p> <p>4th Journal: Answer on BB by 6/3: Personal assessment of how you have changed (or not) over the semester and how you will handle clinical assignments in the future due to experiences this semester.</p>	
5/27	Wed		Group Presentations (topics to be assigned)	Davis	Topics to be assigned	2135
6/3	Wed		<p>4th Journal Due by 1230 on BB</p> <p>Group Presentations continued</p>	Davis	Topics to be assigned	2135
6/10	Wed		Final Exam	Davis	Comprehensive Final	NLC Computer Lab

You must have access to [http:// the point.lww.com/Kurzen7e](http://the.point.lww.com/Kurzen7e) to obtain up-to-date assigned powerpoint and journal articles that are required for class completion.

Any attachments sent to Blackboard as assignments must be submitted using Microsoft Word/PPT/Excel software.
(1/5/15)