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Semester:	Spring 2015	Instructor Name:	Javier Bernal
Course Title & #:	Conversation 1	Email:	javier.bernal@imperial.edu or jbernal@cusdk12.org
CRN #:	20564	Webpage (optional):	
Classroom:	2727	Office #:	
Class Dates:	Feb 18 to March 30	Office Hours:	
Class Days:	M, W	Office Phone #:	
Class Times:	505 to 620pm	Emergency Contact:	Email only
Units:	1.00		

Course Description

ESL 041 is a short-term intensive course designed for students to participate in a variety of authentic exchanges in academic and workplace environments. Topics include opening, maintaining, and closing a conversation, describing things, places, and people. (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Students will be able to verify information in a conversation. [ISLO1]

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate competency in opening, maintaining, and closing a conversation.
2. Demonstrate competency in asking for repetition, clarification, and explanation or expansion.
3. Demonstrate competency in checking communication partner's comprehension, expressing partial or total incomprehension, and interrupting or getting someone's attention.
4. Demonstrate competency in describing things, places, and people, and instructing people how to do things.

Textbooks & Other Resources or Links

- Richards, J., D. Bycina, I. Wisniewska (2012). *Person to Person Starter (3/e)*. Oxford University Press. ISBN: 9780194302180
- Kasloff Carver, T., S. Douglas, S. Lynn (2009). *A Conversation Book 1 (1/e)*. Pearson. ISBN: 9780131500457

Course Requirements and Instructional Methods

CORE CONTENT TO BE COVERED IN ALL SECTIONS:

CORE CONTENT APPROX. % OF COURSE

1. Development of knowledge and use of conversational gambits used to open, maintain, and close a conversation. 25.00%

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Additional gambits used to ask for repetition, clarification, and

3. Development of knowledge and use conversational gambits used to check information, express partial or total incomprehension, and interrupt. 20.00%

4. Development knowledge and use of conversational gambits used to describe things, places, and people, and instruct people how to do things. 30.00% =TOTAL 100%

METHOD OF EVALUATION TO DETERMINE IF OBJECTIVES HAVE BEEN MET BY STUDENTS:

1. Class Activity, Mid-Term/Final Exam(s), Oral Assignments, Quizzes, Written Assignments, Other, please identify
2. Daily interaction with the teacher and other students to develop and evaluate their ability to open, maintain, and close conversations, general fluency, appropriateness of conversational strategies, pronunciation, and grammatical accuracy.
3. Evaluation checklists for pair and individual projects conducted both in and out of class.

INSTRUCTIONAL METHODOLOGY: Computer Assisted Instruction, Demonstration, Discussion, Group Activity, Individual Assistance, Lecture, Audio Visual, Other, please identify

Two (2) hours of independent work done out of class per each hour of lecture or class work, or 3 hours lab, practicum, or the equivalent per unit is expected.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Grade Distribution:

1. Final exam 25%, 2. Class assignments 25%, 3. class participation 25%, 4. Homework assignments 25%

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See [General Catalog](#) for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

- Please come to class on time, arriving late disrupts learning
- Please be positive and think positive about your learning
- Please avoid sarcasm, respect others people's opinion, others' abilities, and or others' space
- Please come to class prepared, it is obvious when you are doing something in class that should have been done at home
- Students are responsible for assignments when late or absent, instructor may not have materials
- Paper/ electronic dictionaries are allowed in class

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Electronic devices must be turned off and put away during class, unless otherwise directed by the instructor.

- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed by the instructor.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the [General Catalog](#).
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Academic honesty in the advancement of knowledge requires that all students and instructors respect the integrity of one another's work and recognize the important of acknowledging and safeguarding intellectual property.

There are many different forms of academic dishonesty. The following kinds of honesty violations and their definitions are not meant to be exhaustive. Rather, they are intended to serve as examples of unacceptable academic conduct.

- Plagiarism is taking and presenting as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to "cite a source" correctly, you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment, or using or attempting to use materials, or assisting others in using materials that are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or plagiarizing will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the [General Catalog](#) for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to, the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment; (e) using a commercial term paper service.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the [Disabled Student Programs and Services](#) (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313. Please contact them if you feel you need to be evaluated for educational accommodations.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and to due process of law. For more information regarding student rights and responsibilities, please refer to the IVC [General Catalog](#).

Anticipated Class Schedule/Calendar

Week	Activity, Assignment, and/or Topic	Due/ homework/tests
1	Introduction: teacher, class, students	3 questions
2	Unit 1, Unit 2	p14-16, p30-32



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or Topic **Due/ homework/tests**

		p46-48, p62-64
4	Unit 5, Unit 6	p78-80, p94-96
5	Unit 7, Unit 8	p110-112, p126-128
6	Unit 9, 10	p144-146, p160-162
7	Final exam (Monday only)	None

*****Tentative, subject to change without prior notice*****

- All textbook assignments are due on Wednesdays
- All textbook assignments are to be titled with units and page numbers
- No late assignments will be accepted, if absent you may take assignments to teacher mailboxes

Notes:

Questions:

- 1.
- 2.
- 3.