

Basic Course Information

Semester	Spring 2015	Instructor Name	Chema Guijarro
Course Title & #	English 009	Email	jose.guijarro@imperial.edu
CRN #	20252	Webpage (optional)	n/a
Room	402	Office	Room 809 (by appointment)
Class Dates	Feb 17 – June 12	Office Hours	After Class
Class Days	Tuesday, Thursday	Office Phone #	English Department Secretary
Class Times	305-510pm	Office contact if student will be out or emergency	English Department Secretary
Units	4		

Course Description

Required language: Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Required language: Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Required language: Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links

Required Information—discretionary language

1. *Reservation Blues*, by Sherman Alexie. (ISBN: 978-0-8021-4190-3)
2. *The Grammar Bible*, by Michael Strumpf and Auriel Douglas. (ISBN: 978-0-8050-7560-1)

Course Requirements and Instructional Methods

Required Information—discretionary language

This section is where faculty would list detailed information related to types of class activities, assignments, tests, homework, etc.

The course will revolve around lectures, essay writing, reading responses, and grammar exams and quizzes. I will provide you with handouts for each specific assignment.

Point breakdown by assignment:

Four major essays:

- Final Draft, 400 points
- First Draft, 200 points
- Outline, 100 points
- Brainstorm, 50 points

Common Final:

- In-class essay, 400 points

Grammar exams and quizzes:

- A quiz a week, 25 points
- Grammar midterm and final, 200 points each.

Reading Responses and Research:

- You will respond to readings from *Reservation Blues* with a two-page reading response, 25 points each.
- You will also be required to bring in research material for each reading, 10 points each.

Class participation:

- You will receive 5 points for your timely attendance to each hour of class time.

However, if you are unprepared for the lesson or do not participate when asked to do so, you will forfeit those 5 points and may be asked to leave for the hour.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Your final grade will be decided on a total points scale:

4380-3942	100-90%	A
3941-3504	89-80%	B
3503-3066	79-70%	C
3064-2628	69-60%	D
2627-0	59-0%	F

Attendance

Required language

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

Required Information --Discretionary language

This is where an instructor explains his/her policy on these matters. Here is some suggested language:

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider:** specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Required Language

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Required Language: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Required Language: Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Required Language: Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Required Language: Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

Required Information –Discretionary Language and Formatting: The instructor will provide a tentative, provisional overview of the reading, assignments, tests, or other activity for the duration of the course. The faculty may find a table format useful for this purpose.

Date or Week	Activity, Assignment, and/or Topic	Pages/ Due Dates/Tests
Week 1	Syllabus & Introduction Grammar Assessment and Assessment Review	
Week 2	Reservation Blues Chapter 1 Discussion MLA Intro, Reading Response Intro/lecture Cause/Effect Essay Lecture Vocabulary Quiz	<ul style="list-style-type: none"> • Chapter 1 Reading Response
Week 3	Reservation Blues Chapter 2 Discussion Cause/Effect Essay Lecture Vocabulary Quiz Sentence Fragments	<ul style="list-style-type: none"> • Chapter 2 Reading Response • Cause/Effect Brainstorm & Outline

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Week 4	Reservation Blues Chapter 3 Discussion Cause/Effect Essay Peer Review Vocabulary Quiz Run-on Sentences	<ul style="list-style-type: none"> • Chapter 3 Reading Response • Cause/Effect First Draft
Week 5	Reservation Blues Chapter 4 Discussion Cause/Effect Essay Review Lecture Vocabulary Quiz Commas/Comma Splices	<ul style="list-style-type: none"> • Chapter 4 Reading Response • Cause/Effect Essay Final Draft
Week 6	Reservation Blues Chapter 5 Discussion Argumentation Essay Lecture Vocabulary Quiz Conjunctions	<ul style="list-style-type: none"> • Chapter 5 Reading Response
Week 7	Reservation Blues Chapter 6 Discussion Argumentation Essay Lecture Vocabulary Quiz Grammar Review Grammar Mid-term	<ul style="list-style-type: none"> • Chapter 6 Reading Response • Argumentation Brainstorm and Outline
Week 8	Spring Break	<ul style="list-style-type: none"> •
Week 9	Reservation Blues Chapter 7 Discussion Argumentation Essay Peer Review Vocabulary Quiz Vague Pronouns/Misplaced Modifiers.	<ul style="list-style-type: none"> • Chapter 7 Reading Response • Argumentation First Draft
Week 10	Reservation Blues Chapter 8 Discussion Argumentation Essay Review Lecture Vocabulary Quiz Parallel Construction	<ul style="list-style-type: none"> • Chapter 8 Reading Response • Argumentation Final Draft
Week 11	Reservation Blues Chapter 9 Discussion Re-write lecture Academic Sources and Research Lecture Vocabulary Quiz Subjective/Objective form and passive voice	<ul style="list-style-type: none"> • Chapter 9 Reading Response • Essay Re-write
Week 12	Reservation Blues Chapter 10 Discussion Research Essay and MLA citation lecture Vocabulary Quiz Quotation marks	<ul style="list-style-type: none"> • Chapter 10 Reading Response • Comparison/Contrast/ Research Essay Annotated Bibliography
Week 13	Research Essay and MLA citation lecture Vocabulary Quiz Subject/Verb and pronoun agreement.	<ul style="list-style-type: none"> • Comparison/Contrast/ Research Essay Brainstorm & Outline
Week 14	Research Essay Peer Review Common Final Lecture/ reading response review Vocabulary Quiz Semicolons, colons, parenthesis, em dash, and hyphen.	<ul style="list-style-type: none"> • Comparison/Contrast/ Research Essay First Draft
Week 15	Common Final Grammar Review Vocabulary Quiz	<ul style="list-style-type: none"> • Comparison/Contrast/ Research Essay Final Draft
Week 16	Grammar Final and Course review	

