

**Basic Course Information**

Semester	<b>Fall 2014</b>	Instructor's Name	<b>Michael W. Capeci</b>
Course Title & #	<b>AJ 100 Intro to Criminal Justice</b>	Instructor's Email	<b>michael.capeci@imperial.edu</b>
CRN #	<b>10100</b>	Webpage (optional)	
Room	<b>3203</b>	Office (PT Faculty:809)	809
Class Dates	<b>8/22/2014-12/12/2014</b>	Office Hours (n/a for PT Faculty)	n/a
Class Days	<b>Friday</b>	Office Phone # (PT may use dept. number)	n/a
Class Times	<b>11:35am – 2:45 am</b>	Who students should contact if emergency or other absence	Email instructor PRIOR to class
Units	<b>3</b>		

**Course Description**

**Required language:** Use from CurricUNET course outline of record: <http://www.curricunet.com/Imperial/>

**Student Learning Outcomes**

**Required language:** Use from CurricUNET <http://www.curricunet.com/Imperial/>

**Course Objectives**

**Required language:** Use from CurricUNET <http://www.curricunet.com/Imperial/>

**Textbooks & Other Resources or Link**

1. Criminal Justice Today 12<sup>th</sup> edition Schmalleger

**Course Requirements and Instructional Methods**

**There will be four (4) test valued at 50 points each (total 200 points)**

**A midterm worth 50 points**

**A final exam worth 50 points**

**Homework and class participation is worth 100 points**

**Course Grading Based on Course Objectives**

**Total Points Possible: 400**

**A 350-400**

**B 300-349**

**C 251-299**

**D 201-250**

**F 0-200**

**Attendance**

**Required language**

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add

a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Classroom Etiquette

#### Required Information --Discretionary language

**This is where an instructor explains his/her policy on these matters. Here is some suggested language:**

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. **Consider:** specifics for your class/program
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Academic Honesty

#### Required Language

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

### Additional Help – Discretionary Section and Language

**The instructor can add the information pertinent to his or her class here. Some suggested language:**

- Blackboard support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- Learning Labs: There are several 'labs' on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- Library Services: There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

**Disabled Student Programs and Services (DSPS)**

**Required Language:** Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

**Student Counseling and Health Services**

**Required Language:** Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

**Student Rights and Responsibilities**

**Required Language:** Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at [http://www.imperial.edu/index.php?option=com\\_docman&task=doc\\_download&gid=4516&Itemid=762](http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762)

**Information Literacy**

**Required Language:** Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

**Anticipated Class Schedule / Calendar**

**Required Information –Discretionary Language and Formatting:**

WEEK 1 Friday	Course introduction and overview Review Chapter 1 What is Criminal Justice
WEEK 2 Friday	Continuation of Chapter 1 Review Review Chapter 2 Crime Picture Homework: Do chapter 1 review questions
WEEK 3 Friday	Continuation of Chapter 2 Review Review Chapter 3 The Search for Causes Homework: Do chapter review questions for chapters 2 & 3
WEEK 4 Friday	Test Chapters 1-3
WEEK 5 Friday	Review Chapter 4 Criminal Law
Week 6 Friday	Review Chapters 5 & 6 Policing History & Structure/ Purpose & Organization Review Chapters 5 & 6 Policing History & Structure/ Purpose & Organization

	Homework: Review questions chapters 4-6
WEEK 7 Friday	Test Chapters 4-6 Review Chapters 7 & 8 Legal Aspects and Issues and Challenges
WEEK 8 Friday	Review Chapter 9 Structure and Participants
WEEK 9 Friday	Review Chapter 10 Pretrial Activities and The Criminal Trial
WEEK 10 Friday	Test Chapters 8-10
WEEK 11 Friday	Midterm Review Chapter 11 Sentencing
WEEK 12 Tuesday	Review Chapter 12 Probation, Parole & Community Relations & Chapter 13 Prisons
WEEK 13 Friday	Continue Review Chapter 13 Prisons Review Chapter 14 Jail Time
WEEK 14 Friday	Review Chapter 15 Juvenile Justice
WEEK 15 Friday	Test Chapters 11-15 Review Chapter 16 Drugs and Crimes Review
Week 16 Friday	No Class Thanksgiving
WEEK 17 Friday	Review Chapter 17 Terrorism and Multination Criminal Justice Review & Review Chapter 18 The Future of Criminal Justice Continuation of chapter 18 review Continuation of chapter 18 review
WEEK 18 Friday	Final