

Imperial Valley College Course Syllabus – Course Title and number

Basic Course Information

Semester	Fall 2014	Instructor's Name	Scott Simpson
Course Title & #	Basic Composition II • ENGL 09	Instructor's Email	scott.simpson@imperial.edu
CRN #	10027, 10029, 10031	Webpage (optional)	
Room	3000	Office (PT Faculty:809)	Rm 2789
Class Dates	Aug 19 to Dec 11	Office Hours (n/a for PT Faculty)	M – TH: 7:00 – 7:30 AM + T/TH: 9:35 to 10:35 AM
Class Days	Tuesdays & Thursdays	Office Phone # (PT may use dept. number)	(760) 355-6164
Class Times	CRN 10027: 7:30 – 9:05 AM CRN 10029: 12:40 – 2:45 PM CRN 10031: 3:05 – 5:10 PM	Who students should contact if emergency or other absence	English Dept Secretary
4 Units			

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes:

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

- 1.1 Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
- 2.2 Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
- 3.3 Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
- 4.4 Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links

1) Textbook required: Blueprints for Writing: Building Essays Author Pam Mathis
Publisher: Cengage Learning Publication Date: January 16, 2013 |
ISBN-10: 0495802468 ISBN-13: 978-0495802464 Edition: 1st

2) Other required materials: **APLIA**, which is supplemental instruction and quizzes found online. APLIA's website is www.aplia.com. All students need to purchase an access code for the course at the APLIA website. This code can be purchased at the on-campus bookstore along with the textbook. APLIA will provide additional learning opportunities. Furthermore, most of our quizzes will be on that website.

Course Requirements and Instructional Methods

Requirements include reading the textbook and completing the corresponding exercises. Students will write a minimum of two paragraphs and four essays. An outline is a requirement before the paragraphs and essays are handed in with the exception being the final exam. It is a requirement to complete exercises at www.aplia.com. It is a requirement to hand all work in on time. Late assignments will not be accepted with one exception: Only one written assignment (outline, paragraph, essay) may be handed in late for credit, and that one extension can be granted if the instructor is notified via email or telephone one day or earlier in advance. Otherwise there is no credit for late assignments.

Class activities include reviewing homework assignments, writing and correcting sentences, writing paragraphs and essays. The final exam is an essay written in class. Other activities includes quizzes, most of which are at www.aplia.com. There also will be classroom lectures and pair and small group activities.

Course Grading Based on Course Objectives

Essay #1 (Definition mode): 10%

Essay #2 (Compare/Contrast mode): 10%

Essay #3 (Cause/Effect mode): 10%

Essay #4 (Persuasion mode-- also known as Argumentative mode): 10%

Essay #5 (Mini-Research paper): 10%

Final Exam: 20%

Aplia Quizzes: 20%

Class Preparation (including outlines for essays; in-class quizzes; tests; other in-class work): 10%

Please note: There is no credit for late assignments.

Also, during the semester, students will need to download worksheets from a website for classroom use and homework. The instructor will give advance notice.

Attendance

Required language

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette

Required Information --Discretionary language

This is where an instructor explains his/her policy on these matters. Here is some suggested language:

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

Required Language

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Additional Help – Discretionary Section and Language

The instructor can add the information pertinent to his or her class here. Some suggested language:

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Learning Labs:** There are several ‘labs’ on campus to assist you through the use of computers, tutors, or a combination. Please consult your college map for the Math Lab, Reading & Writing Lab, and Learning Services (library). Please speak to the instructor about labs unique to your specific program
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

Disabled Student Programs and Services (DSPS)

Required Language: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. If you feel you need to be evaluated for educational accommodations, the DSP&S office is located in Building 2100, telephone 760-355-6313.

Student Counseling and Health Services

Required Language: Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Required Language: Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Required Language: Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule / Calendar

ENGL 09 Activity Schedule: In-Class/Textbook/APLIA Assignments

(Please note: All essays except the final exam will be submitted electronically into Blackboard and on paper.)

WEEK #	In-Class/Textbook Topics (Chapter #)/<u>APLIA Topic</u>	APLIA QUIZZES Online • Due Sunday nights http://login.cengagebrain.com/course/VL4M-HR34-BAQ6
WEEK#1 Aug 19 & 21	<ul style="list-style-type: none"> • Course introduction • Self-Introductions • An Overview of the Writing Process (chapter #1) 	Due Sunday, Aug 24 at 11:45 PM • <i>Introduction to Working on APLIA Assignments</i>
WEEK #2 Aug 26 & 28	<ul style="list-style-type: none"> • The Thesis & the Simple Blueprint (chapter 2) • The Topic Sentence (ch 3) • Nouns & Pronouns (ch 23) 	Due Sunday, Aug 31 at 11:45 PM • Strategies for Reading • Nouns • Pronouns
WEEK #3 Sept 2 & 4	<ul style="list-style-type: none"> • Coherence (ch 5) • Unity (ch 6) • Verbs (ch 24) 	Due Sunday, Sept 7 at 11:45 PM • The Writing Process • Writing the Paragraph • Subject-Verb Agreement • Past Tense Verbs
WEEK#4 Sept 9 & 11	<ul style="list-style-type: none"> • The Introduction: The Icing on the Cake (ch 7) • The Conclusion: Wrapping It Up (ch 8) • Revising, Editing & Proofreading (ch 9) • <i>Quick Preview of Definition Mode: Consider Your Topic</i> 	Due Sunday, Sept 14 at 11:45 PM • Achieving Coherence • Revising Paragraphs • The Past Participle
WEEK#5 Sept 16 & 18	<ul style="list-style-type: none"> • Definition (ch 14) • Clauses (ch 28) 	Due Sunday, Sept 21 at 11:45 PM • From Para. to Essay: The Beg. of an Essay • From Para. to Essay: The Body of the Essay • From Para. to Essay: The End of the Essay • Definition
WEEK#6 Sept 23 & 25	<u>Definition Essay OUTLINE due Tuesday @ start of class</u> <ul style="list-style-type: none"> • Subject - Verb Agreement (ch 29) • Sentence Fragments (ch 30) • <i>Quick Preview of Comparison/Contrast Mode: Consider Your Topic</i> 	Due Sunday, Sept 28 at 11:45 PM • The Timed Essay Exam • A Review of the Simple Sentence • Joining Ideas: Coordination & Subordination
WEEK#7 Sept 30 & Oct 2	<u>Definition Essay due Tuesday, Sept. 30 at start of class</u> <ul style="list-style-type: none"> • Comparison/Contrast (ch 15) • Supporting Your Points (ch 4) 	Due Sunday, Oct 5 at 11:45 PM • Comparison/Contrast • Strengthening Paragraphs with Research • Run-On Sentences
WEEK#8 Oct 7 & 9	<u>Comparison/Contrast Essay OUTLINE due Tuesday, Oct. 7 @ start of class</u> <ul style="list-style-type: none"> • Reading Critically and Responding to a Writing Prompt (ch 19) • Planning and Writing Your Response to a Reading (ch 20) • <i>Quick Preview of Cause/Effect Mode: Consider Your Topic</i> 	Due Sunday, Oct 12 at 11:45 PM • Reading-Based Writing Forms • Avoiding Sentence Errors

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WEEK#9 Oct 14 & 16	<u>Comparison/Contrast Essay due Tuesday, Oct. 14 at start of class</u> <ul style="list-style-type: none"> • Cause/Effect (ch 16) • Pronoun Case, Agreement, & Reference (ch 32) • Commas (ch 34) 	Due Sunday, Oct 19 at 11:45 PM <ul style="list-style-type: none"> • The Comma • Mechanics • Revising for Consistency
WEEK#10 Oct 21 & 23	<u>Cause/Effect Essay OUTLINE due Tuesday, Oct. 21 @ start of class</u> <ul style="list-style-type: none"> • Adjectives & Adverbs (ch 25) • Prepositions (ch 26) • <i>Quick Preview of Persuasion Mode: Consider Your Topic</i> 	Due Sunday, Oct 26 at 11:45 PM <ul style="list-style-type: none"> • Adjectives & Adverbs • Prepositions • Revising for Sentence Variety
WEEK#11 Oct 28 & 30	<u>Cause/Effect Essay due Tuesday, Oct. 28 at start of class</u> <ul style="list-style-type: none"> • Persuasion (ch 18) • Adjectives & Adverbs (ch 25) 	Due Sunday, Nov 2 at 11:45 PM <ul style="list-style-type: none"> • Persuasion • Adjectives & Adverbs • Revising for Language Awareness
WEEK#12 Nov 4 & 6	<u>Persuasion Essay OUTLINE due Tuesday, Nov. 4 @ start of class</u> <ul style="list-style-type: none"> • Semicolons & Colons (ch 35) • Types of Sentences (ch 41) • <i>Quick Preview of Mini-Research Paper: Consider Your Topic</i> 	Due Sunday, Nov 9 at 11:45 PM <ul style="list-style-type: none"> • Varying Sentence Structure by Combining Sentences • Revising for Audience Awareness
WEEK#13 Nov 11 & 13	<u>Persuasion Essay due Tuesday, Nov. 11 at start of class</u> <ul style="list-style-type: none"> • Drawing from Two Sources (ch 21) • Library Tutorial on Doing Research @ IVC Library • Writing Your Research Paper 	Due Sunday, Nov 16 at 11:45 PM <ul style="list-style-type: none"> • Proofreading for Errors • Spelling
WEEK#14 Nov 18 & 20	Writing about a Complex Reading (ch 22) <u>Mini-Research Paper OUTLINE Due Thursday, Nov. 20</u>	Due Sunday, Nov 23 at 11:45 PM <ul style="list-style-type: none"> • Review of Revising for Consistency, Parallelism, Sentence Variety, Language Awareness, and Audience Awareness
WEEK#15 Dec 2 & 4	<u>Mini-Research Paper Due Thursday, Dec. 4</u>	<ul style="list-style-type: none"> • no Aplia quizzes
WEEK#16 Dec 9 & 11	<ul style="list-style-type: none"> • Course Review (if final exam will be TH) • Final Exam (essay written in class • purchase examination booklet) <p style="text-align: center;">DATE OF FINAL EXAM TO BE ANNOUNCED (T or TH)</p>	<ul style="list-style-type: none"> • no Aplia quizzes