

Basic Course Information

Semester	Fall 2014	Instructor Name	Elizabeth Kemp
Course Title & #	Engl 009: Basic English Comp.	Email	Elizabeth.kemp@imperial.edu
CRN #	10021	Webpage (optional)	
Room	402	Office	Room 809
Class Dates	August 18 – December 13	Office contact if student will be out or emergency	Sara Hernandez
Class Days	MWF	Class Times	12:50 – 2:05
Units	4	Embedded tutor	Jessica Tellez

Course Description

Preparation for ENGL 110. The course seeks to facilitate the student's mastery of the short essay at the college level. The course follows in sequence from ENGL 008 (ENGL 098). (Nontransferable, nondegree applicable)

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
2. Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
3. Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
4. Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Develop and apply discovery techniques for expository writing with five or more multi-paragraph essays, including a mini research paper.
2. Design an essay plan based on concrete data in pre-writing exercises that produces a controlling idea or thesis statement.
3. Organize content to support a thesis statement and subsequent supporting paragraphs while studying and applying various rhetorical modes with emphasis on comparison/contrast, definition, cause/effect, and argumentation.
4. Demonstrate the ability to recognize and identify various audiences, both general and academic, focusing on academic audiences.
5. Synthesize ideas and information from multiple sources in the development of a writing assignment that is supported by citations from the reading.
6. Practice a variety of sentence types and demonstrate principles of effective sentence construction and punctuation, including correct use of the comma, semicolon, quotation mark, apostrophe, and parentheses.
7. Demonstrate an understanding of connotative meaning and figurative language in his/her own writing after recognizing this technique in the writing of others.
8. Practice and successfully demonstrate the skills in areas designated by the instructor to be appropriate supplemental activities of improved writing technique.

Textbooks & Other Resources or Links



1. Ruszkiewicz, John J. *How to Write Anything: A Guide and Reference with Readings*. Bedford-St.Martins. 2012.
ISBN: 978-1-4576-0243-6
2. Alexie, Sherman. *The Absolutely True Diary of a Part-Time Indian*. New York: Little, Brown. 2007.
ISBN: 0316013692
3. Blackboard will be used in conjunction with this class. Course materials may be posted online. If access to the internet is a problem, let me know as soon as possible.
4. This class also has an embedded tutor available for office hours, individual, and small group tutoring.

Course Requirements and Instructional Methods

There will be four main essays in this class – in addition to more minor essays that may be assigned throughout the semester – which will be revised and peer-edited before they are handed in. The first will be a narrative essay, the second argumentative, the third cause/effect, and the fourth literary response. Finally, there will be a research paper. There will also be impromptu in-class writing assignments, discussions and assignments on Blackboard, a midterm, and a final. In addition, reading journals will be assigned for portions of the novel, and discussions about the readings will be held in class. Writing assignments will be graded on appropriate grammar, format, and improvement from the last essay. Aside from specific writing assignments, students will also be required to attend at least 5 workshops with the tutor during the span of the semester, or complete a comparable, alternate assignment for each of the missed workshops. At the end of the course, there will be a common final that is to be graded by another English 009 professor. Remember that grammar always matters and proofreading is a necessity for every assignment.

Out of Class Assignments: The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester. WASC has adopted a similar requirement.

Course Grading Based on Course Objectives

Essays	40%
Common Final	15%
Midterm	10%
Research Paper	10%
Assignments	15%
Improvement	5%
Participation	5%

Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.

Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. Understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

Expectations

1. This is a college level writing class. Grammar will be considered in the grading of all assignments.
2. Proofreading is expected. Typos, spelling errors, and mechanical issues should be at an absolute minimum.
3. Participation is necessary. This means that asking questions, completing all assignments, utilizing the English lab/tutors, and contacting the instructor if there are any problems is absolutely encouraged.
4. All in-class writing assignments should be written legibly in blue or black ink. All other assignments should be typed, double spaced, and in 12 pt. Times New Roman font.
5. Plagiarism is unacceptable and merits a failing grade for the assignment in which it appeared.
6. Be on time, be respectful, be committed. Writing requires practice and dedication; both are expected from all students.
7. This is an English class at an English-speaking institution; therefore, English should be spoken exclusively during the allotted class time.

Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Imperial Valley College Course Syllabus – Engl 009: Basic English Composition

	Monday	Wednesday	Friday
Week 1 Aug. 18-22	Syllabus Introductions	Writing assessment	Study Skills
Week 2 Aug. 25-29	Sentence Structure	Sentence fragments	Comma Splices and Run-ons
Week 3 Sept. 1-5	No School	Pronouns	Narrative essay assignment and prewriting
Week 4 Sept. 8-12	Narrative essay Outlining	Narrative essay drafts due – peer review Bring peer review sheets	No School
Week 5 Sept. 15-19	Narrative essay due Critical reading	<i>Absolutely True</i> 1-24 discussion	Argument paragraphs
Week 6 Sept. 22-26	<i>Absolutely True</i> 25-53 RJ due Discussion	Argument Prewriting	<i>Absolutely True</i> 54-75
Week 7 Sept. 29 -Oct. 3	Argument essay rough draft due – peer review Bring peer review sheets	In-class essay practice	In-class essay (Midterm practice) Bring blue or green book
Week 8 Oct. 6-10	Argument essay due <i>Absolutely True</i> 75-103 Discussion	In-class essay review	Midterm Bring blue or green book
Week 9 Oct. 13-17	Cause/Effect paragraphs	Cause/Effect Prewriting	<i>Absolutely True</i> 104-134 Discussion and quiz
Week 10 Oct. 20-24	Cause/Effect rough draft due – peer review Bring peer review sheets	Paraphrase, Summary, Quotation	<i>Absolutely True</i> 135 – 178 RJ due Discussion
Week 11 Oct. 27-31	Cause/Effect essay due <i>Absolutely True</i> 178-196 Quiz and discussion	Literary Response assignment	Ch. 16 – Process Info. Lit. Response
Week 12 Nov. 3-7	<i>Absolutely True</i> 196-230 RJ due Discussion	Lit. Response draft due – peer review Bring peer review sheets	Research paper assignment prewriting
Week 13 Nov. 10-14	Lit. Response essay due research presentation – library	RP topic due MLA Citations	Sources check Works Cited check
Week 14 Nov. 17-21	RP outline due Integrating sources	RP Rough draft due – peer review Bring peer review sheets	In-class essay
Thanksgiving Break			
Week 15 Dec. 1-5	Research Paper due	Research paper presentations Review	Final Bring blue or green book
Week 16 Dec. 8-12	Final class meeting		