

BASIC ENGLISH COMPOSITION I ENGLISH 8

Imperial Valley College Fall 2014 4 Units CRN: 10009
Mondays & Wednesdays 12:40 – 2:45 PM 18 AUG 2014-13 DEC 2014 Room #211

Instructor: Roberta Bemis **Email:** roberta.bemis@imperial.edu

Office: 2795 **Office Hours:** Monday-Thursday = 3-4 pm

Office Phone: 760 355-6226

Course/Catalog Description: Preparation for ENGL 009. Provides developmental instruction approaching the college level in paragraph and short essay writing. (Nontransferable, non-degree applicable.)

Student Learning Outcomes:

Upon course completion, the successful student will have acquired new skills, knowledge and or attitudes as demonstrated by being able to:

1. Generate essays with a clear thesis statement or controlling idea. (ILO1, ILO2, ILO4)
2. Write essays showing support for a thesis statement or controlling idea. (ILO1, ILO2, ILO4)
3. Construct complete sentences with few errors in sentence structure such as fragments, comma splices, run-on sentences. (ILO1, ILO2, ILO3, ILO4)
4. Compose a multi-paragraph essay response to a reading. (ILO1, ILO2, ILO3, ILO4, ILO5)

Measurable Course Objectives and Minimum Standards for Grade of "C":

Upon satisfactory completion of the course, students will be able to:

- Develop and apply discovery techniques such as free-writing and clustering and apply these techniques to expository writing of paragraphs and essays.
- Generate ideas based upon knowledge of concrete data and be able to express ideas effectively using a controlling idea or thesis statement.
- Organize data necessary to support a thesis statement or controlling idea while studying and applying various rhetorical modes with emphasis on description, narration, and exemplification.
- Demonstrate the use of critical thinking by identifying the main ideas and developing written responses to a variety written texts.
- Demonstrate clean and correct sentence patterns and work to eliminate sentence errors such as fragments, comma splices, and run-ons.
- Produce writing in which meaning is un-obscured by grammar or usage errors in punctuation, spelling, subject-verb agreement, verb tense, word choice, and word order.
- Demonstrate an understanding of the writing process with special attention given to editing and proofreading.
- Participate in a number of activities and areas of study as deemed appropriate by the instructor.

Textbooks:

Grassroots With Readings, 11th edition, Susan Fawcett

Aplia online homework access code for Grassroots

A dictionary, such as: Oxford American Dictionary. No electronic dictionaries.

Course Requirements and Instructional Methods:

The Department of Education policy states that one (1) credit hour is the amount of student work that reasonably approximates not less than one hour of class time and two (2) hours of out-of-class time per week over the span of a semester.

{Translation: students are expected to attend all weekly class sessions as well as spend 2 hours per week doing out-of-class work for every hour that class meets weekly. For example, our class meets four (4) hours per week, so students are expected not only to attend class sessions but also to spend eight (8) hours per week doing required reading, homework assignments, and writing assignments in preparation for and support of the four hours of weekly class meetings. That will require twelve (12) hours of a student's time weekly for this class all semester.}

So, during the semester there will be a number of course activities which must be accomplished during class:

- listening to and taking notes from lectures
- follow-up group and individual writing activities based on lectures or assigned textbook readings
- Students arriving after class activities have begun may not be individually accommodated.
- practice writing essays following the patterns of various rhetorical modes
- the commonly graded final essay exam

Out of class, students are expected to complete weekly reading assignments in the textbooks, as noted on the Anticipated Class Schedule.

- Aplia online homework assignments are due Sundays before 11 PM, as noted on the Anticipated Class Schedule.
- The Final Essay Exam will be administered on the date displayed on the Anticipated Class Schedule. This is a commonly graded essay which all students enrolled in English 8 take. The essay will be graded by a committee of professors with each essay graded independently by a minimum of two professors other than the student's own professor; however, the student's professor is responsible for the semester's final grade.

Grading:

Your grade for the course will be computed by using the following percentages/points:

<i>Work.....Percentage/Points</i>	<i>Course Grade.....Percentage/Points</i>
Aplia Online Homework.....20%/200	A.....100-90/1,000-900
Homework.....10%/100	B.....89-80/899-800
Writing Assignments.....30%/300	C.....79-70/799-700
Quizzes.....15%/150	D.....69-60/699-600
Final Essay Exam.....25%/250	F.....59/599 & Below

Late work will not be accepted, please complete and turn in your work on time. If a student arrives late for class when an assignment has already been collected from his/her classmates, that work is considered late and will not be accepted. For online work, work is considered late following the posted deadline (date and time).

Please find grading rubrics and specific assignment information posted under the Resources heading on the course menu of the Blackboard site for this class.

Attendance:

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

Classroom Etiquette:

- Electronic Devices: Cell phones and electronic devices must be turned OFF and put away during class unless otherwise directed by the instructor. The second time it becomes necessary to remind a student of this policy, that student will be referred to the Campus Disciplinary Officer. If an emergency is already in progress in your life, please let the instructor know BEFORE CLASS BEGINS so that you may receive one-time permission to monitor your phone, leaving to receive a call or text should that become necessary.
- Food and Drink are prohibited in all classrooms and lobbies of buildings. Water bottles with lids/caps are the only exception. Additional restrictions apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before

returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.

- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Academic Honesty:

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question. Anyone caught cheating will receive a zero (0) on the exam or assignment and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following:
 - plagiarism
 - copying or attempting to copy from others during an examination or on an assignment
 - communicating test information with another person during an examination
 - allowing others to do an assignment or portion of an assignment
 - use of a commercial term paper service

Additional Help:

- Blackboard support center:
<http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>

Disabled Student Programs and Services (DSPS):

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSPS) Office as soon as possible. The DSPS office is located in Building 2100, telephone 760-355-6312 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services:

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor (760-355-6196). For information see <http://www.imperial.edu/student-health-center/>.

Student Rights and Responsibilities:

- Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&grid=4516&Itemid=762
- Students must bring their own paper, pencils, pens, high-lighters and books (including dictionary) to each class meeting. Depending on other students to supply these items is not acceptable behavior.
- Because late work will not be accepted, please complete and turn in your work on time. If you arrive late for class when an assignment has already been collected from your classmates, your work is considered late and will not be accepted.
- Students must keep track of their own assignments, due-dates, and grades through use of the Anticipated Class Schedule, My Grades on Blackboard, and Rubrics and specific assignment requirements posted under Resources on the Blackboard course site.

Information Literacy:

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at:

<http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Anticipated Class Schedule/Calendar

This schedule does not include all required work, assignments, activities, and deadlines but provides a general outline of what will be done during the sixteen-week semester.

G = Grassroots Textbook,

Aplia assignments are due before 11 pm on the due date.

Week #	Topic/Assignment/Activity	Student Action	Due Date
1	Syllabus, Crashers, <u>G</u> = Chapter 1 Aplia #1	Attend Read + Homework #1 + Intro. to Aplia Complete	08-18 08-20 08-24
2	<u>G</u> Chapters 2 & 8 Chapters 3 & 9 + Lab Aplia #2	Read + Homework #2 Read + exercises + Meet in Lab Complete	08-25 08-27 08-31
3	Labor Day Holiday <u>G</u> Chapters 4 & 10 Aplia #3	NO CLASS Read + exercises + Meet in Lab Complete	09-01 09-03 09-07
4	<u>G</u> Chapters 5 & 11 <u>G</u> Chapters 6 & 12 Aplia #4	Read + exercises + Homework #3 Read + exercises + Meet in Lab Complete	09-08 09-10 09-14

Week #	Topic /Assignment/Activity	Student Action	Due Date
5	<u>G</u> Chapters 7 & 13 <u>G</u> Chapter 14 Aplia #5	Read + exercises + Homework #4 Read + exercises + Meet in Lab Complete	09-15 09-17 09-21
6	<u>G</u> Chapter15 <u>G</u> Chapter 16 Aplia #6	Read + exercises + Homework #5 Read + exercises + Meet in Lab Complete	09-22 09-24 09-28
7	<u>G</u> Chapters 17 <u>G</u> Chapter 18 Aplia #7	Read + exercises + Homework #6 Read + exercises + Meet in Lab Complete	09-29 10-01 10-05
8	<u>G</u> Chapter 19 <u>G</u> Chapter 20 Aplia #8	Read + exercises + Homework #7 Read + exercises + Meet in Lab Complete	10-06 10-08 10-12
9	<u>G</u> Chapter 21 <u>G</u> Chapter 22 Aplia #9	Read + exercises Read + exercises + Meet in Lab Complete	10-13 10-15 10-19
10	<u>G</u> Chapter 23 <u>G</u> Chapter 24 Aplia #10	Read + exercises + Homework #8 Read + exercises + Meet in Lab Complete	10-20 10-22 10-26
11	<u>G</u> Chapters 25 <u>G</u> Chapter 26 & 27 Aplia #11	Read + exercises + Homework #9 Read + exercises + Meet in Lab Complete	10-27 10-29 11-02
12	<u>G</u> Chapters 28 <u>G</u> Chapter 29 Aplia #12	Read + exercises + Homework #10 Read + exercises + Meet in Lab Complete	11-03 11-05 11-09
13	<u>G</u> Chapter 30 <u>G</u> Chapter 31 Aplia #13	Read + exercises Read + exercises + Meet in Lab Complete	11-10 11-12 11-16
14	<u>G</u> Chapters 32 <u>G</u> Chapter 34 & 33 <u>Aplia #14</u>	Read + exercises + Homework #11 Read + exercises + Meet in Lab Complete	11-17 11-19 11-23

Thanksgiving Recess NO CLASSES 11-24 & 11-26

15	<u>G</u> Chapter 35 + Review Final Essay Examination Aplia # 15	Read + exercises + Homework # 12 + Review for exam Write Complete	12-01 12-03 12-07
16	Quiz + Course & Instructor Evaluation No Class	Take Quiz + Fill in information & make comments No Class	12-08 12-10