

English 009
M-Th 7:30 am; 10:45 am
Imperial Valley College
Summer 2014

Office: 2798
Phone: 760-355-6518
Email: olivia.samaniego@imperial.edu

About the Class

*Required materials: **please bring these materials with you to every class***

- Spiral notebook (8 ½ x 11 size, wide-ruled lined paper)
- Lined paper (separate from spiral notebook)
- Pens: black or blue only for ALL writings (no pencil, no white out)
- Printed writings from Blackboard/internet or handouts given in class

Recommended materials:

- MLA handbook or online MLA reference site (The OWL at Purdue University)
- College-level dictionary

Attendance: You are expected to attend every class. If you are unable to attend class for any reason, check the syllabus and ask for explanation of any missed work **BEFORE** the next class. You are expected to be prepared with the work even if you missed class. If you are involved in various IVC activities, which require you to miss class occasionally, it is considered an excused absence.

Should you feel the need to drop, it is **your** responsibility to do so by the drop deadline (Tuesday, July 15, 2014) and you'll receive a 'W' for the semester. I **can** drop you if you miss three classes in a row, but don't assume that I **will**. Should you drop after the deadline, you will receive the letter grade corresponding to the work completed for the class (either a 'D' or an 'F').

I start class on time. Walking into class late distracts the whole class, but more importantly, you will miss introductory information. If you arrive late, please DO NOT walk up to me to explain your tardiness, ask what to do, or turn in any assignments. Quietly find a seat and get involved in the class assignment quickly. Should you be confused about what is going on, at the appropriate time, you may ask a classmate or me.

Essays: You will be required to write two (2) essays, one of which is a mini-research paper. A rough draft for each paper is mandatory and will be revised and edited for final draft presentation. Due dates are noted on the schedule. If you do not turn in the rough draft, you receive a zero for that assignment and **cannot** turn it in late: rough drafts **are not** accepted as late work.

Each essay is **required** to be submitted online through Blackboard and a printed copy brought to class. The online paper is for me; the printed copies are to be used in class and/or will be handed back to you. Should you not submit an online paper, your grade will be affected.

Class work/Homework: We will have in-class essay writings, revision/editing workshops for your rough draft essays, and various assignments to prepare for the essays and the Common Essay exam. Most of these writings will count toward the essay rough and final drafts.

Journals: You are responsible for writing in a journal multiple times on a weekly basis; some, but not all, of these journals may be written in class. Journals will be checked and graded twice throughout the semester. Journal checks are noted in the schedule; should you miss a class on the day of the check, you are responsible for turning it in by the next class; otherwise, it will lose half credit.

Final: The final will be an in-class essay known as the Common Essay. Much of our in-class writing will prepare you for the final.

Late work/make-up work: Final draft essays may be turned in **for half credit** after the due date; once you receive a grade on a final draft, it **cannot** be made up for more points. Rough draft essays **are not** accepted late. Some of the in-class assignments may be made up, but you'll need to ask about them.

Plagiarism/cheating: Plagiarism is both deliberate and “accidental” use of someone else’s work(s), whether it is copying and pasting, buying a paper online, or not having a Works cited page or using in-text citations. If you do not fully understand what may be considered as plagiarized, ASK. “I didn’t know” is not an excuse. All the writing for the class should be your own. You may always ask for help, but no one should do the actual writing for you.

Cheating is not doing the work yourself, copying from students’ papers (including students in other classes or previous students), having someone else write your paper, or any other kind of deception of passing off work that is not yours as your own.

Anyone caught cheating will receive a zero (0) on the assignment and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct.

Cell phones/restroom use/disruptive students: I ask for your respect and responsibility in these areas. Please make the effort to use the restroom and take care of any cell phone conversations before class. You may use phones for class purposes, but at any other time, your phones should remain out of sight and set to silent or turned off (NO VIBRATE). Should it appear that you are more interested in your phone than lecture or class work, or, should you disturb another student, I will ask you to leave the class.

Should any student become disruptive or interfere with other students in class, he or she will be asked to leave and meet with the Campus Disciplinary Officer before returning to class.

| | | |
|-----------------|---|-----|
| Grading: | Essay #1: Rough Draft | 10% |
| | Essay #1: Final Draft | 15% |
| | Essay #2 (Mini-Research Paper): Rough Draft | 15% |
| | Essay #2 (Mini-Research Paper): Final Draft | 20% |
| | Journals | 30% |
| | Final | 10% |

| |
|-------------|
| 100-90% = A |
| 89-80% = B |
| 79-70% = C |
| 69-60% = D |
| 59-0% = F |

Student Learning Outcomes

- Compose a multi-paragraph essay that responds to an essay prompt with a clear controlling idea or thesis statement. (ILO1, ILO2, ILO4)
- Compose a multi-paragraph essay with a clear organizational structure and adequate support. (ILO1, ILO2, ILO3, ILO4)
- Compose a multi-paragraph essay that uses correctly formed sentences with virtually no sentence-level or grammar errors. (ILO1, ILO2, ILO4)
- Develop a research paper that effectively synthesizes ideas and information from multiple sources and utilizes correct MLA formatting of citations. (ILO1, ILO2, ILO3, ILO4, ILO5)

Computer access/DSP&S: Computers/printers are available on campus for student use. Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6312 if you feel you need to be evaluated for educational accommodations.

Student Counseling and Health Services: Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Student Rights and Responsibilities/Information Literacy: Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

| Dates | Monday | Tuesday | Wednesday | Thursday |
|--------------|---|--|--|--|
| 6/16-19 | Syllabus Journal explanation: write entry #1 | In-class essay writing | Essay #1 explanation Drafting workshop: planning, prewriting | Drafting workshop: planning/prewriting review; rough draft writing |
| 6/23-26 | In-class essay writing Drafting workshop: rough draft submission readiness | Essay #1 Rough Draft due: online/2 printed copies Peer Workshop | Individual/Peer Workshop: MLA format | Individual/Peer Workshop: MLA format (cont.); content/proofreading |
| 6/30-7/3 | In-class essay writing Workshop: final draft submission readiness | Essay #1 Final Draft due: online/1 printed copy In-class essay writing | Essay #2 explanation Drafting workshop: planning, prewriting | Drafting workshop: planning/prewriting review; research review (MLA) |
| 7/7-10 | Journal Check #1 (6/16-7/5: 150 pts.) In-class essay writing | Drafting workshop: research review (cont.); rough draft writing | Drafting workshop: rough draft writing | In-class essay writing |
| 7/14-17 | Drafting workshop: rough draft submission readiness | Essay #2 Rough Draft due: online/2 printed copies Peer workshop | Individual/Peer Workshop: MLA format for Works Cited/in-text citations | Individual/Peer Workshop: MLA format for Works Cited/in-text citations |
| 7/21-23 | Common Essay Exam | Essay #2 Workshop: final draft readiness (including last MLA WC/in-text citation format check) | Journal Check #2 (7/6-7/23: 150 pts.) Essay #2 Final Draft due: online/1 printed copy | NO CLASS |

*Schedule subject to change.