

IMPERIAL VALLEY COLLEGE
COURSE SYLLABUS FOR SPRING SEMESTER 2014
ESL 005

Course No.: ESL 005

Course Title: Grammar and Composition for ESL 005

CRN: 20715

Instructor: Katarina Kuschnik

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Class Schedule: MW, 12:55 – 03:25 pm

Room: Main Campus, Building 400, Room 411

Office hours: by appointment only

Office location: Building 800, Room 809

Required Textbook

Maurer, J. (2012). Focus on Grammar 5 (4/e). Pearson. ISBN: 978-0-13-254650-8

Textbook Policy

Students **must** have their textbooks on the second day of the class meeting, January 27. The absence of the textbook will result in a significant deduction of points within the students' class participation.

Course Description

ESL 005 is a grammar class in an English-only environment designed for the advanced ESL student. The course will emphasize grammar and writing sentences and paragraphs in a variety of rhetorical modes.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Demonstrate competency in writing a topic sentence with topic and controlling idea. (ILO1, ILO2)

2. Demonstrate competency in identifying and writing simple, compound (with coordinating conjunctions), and complex (with adverb and adjective clauses) sentences correctly. (ILO1, ILO2)
3. Demonstrate competency in choosing logical connective devices including subordinating and coordinating conjunctions and transitions. (ILO1, ILO2)
4. The student will be able to identify the subject and object in a simple sentence. (ILO1, ILO2)
5. Demonstrate competency in applying prewriting skills to develop content for and organization of paragraphs. (ILO1, ILO2)

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C"

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate competency in using conditionals, both real and unreal, in the present and in the past following "if" or "when", and following "wish."
2. Demonstrate mastery in creating affirmative/ negative statements, Yes/No-questions and Wh-questions in the simple present, present progressive, simple past, past progressive, and future tenses; competency with the present perfect, present perfect progressive, and past progressive tenses; and ability with the future progressive, future perfect, and past perfect progressive tenses.
3. Demonstrate mastery of all modals in present forms and competency with past forms.
4. Demonstrate mastery in recognizing and using comparative, superlative, and equative forms.
5. Demonstrate competency with using verb+ infinitive, verb+ gerund, verb/noun/adjective + infinitive/gerund combinations and understanding infinitives of purpose; demonstrate mastery with recognizing gerunds and infinitives as subjects and objects.
6. Demonstrate competency with recognizing level appropriate time expressions and writing in appropriate tense according to these expressions.
7. Demonstrate mastery in recognizing prepositional phrases and understanding their punctuation.
8. Demonstrate competency with using, recognizing and producing the stative and causative passive voice, and with participial adjectives.
9. Demonstrate mastery with recognizing sentence types including simple, compound, and complex sentences.
10. Demonstrate mastery in recognizing and using noun, adjective, and adverb clauses in reported speech and in "that-clauses."
11. Demonstrate mastery in using, recognizing, and producing dependent and independent clauses.
12. Demonstrate mastery in identifying parts of speech (nouns, verbs, adjectives, pronouns, adverbs, articles, conjunctions, and prepositions) and sentence parts (subject, verb, complement).
13. Demonstrate competency in understanding advanced subject/verb agreement.

14. Demonstrate competency with understanding the relationships and functions of connecting devices including conjunctions and transitions.

15. Demonstrate mastery with writing complex sentences with adverb clauses and compound sentences with coordinating conjunctions, semicolons, and transitions; demonstrate competency with writing complex sentences with adjective clauses using relative pronouns (who, whom, which, that, which, when, and where).

16. Demonstrate mastery to use a variety of prewriting skills (brainstorming, clustering, and outlining) which lead to the development of ideas and topics for paragraphs.

17. Demonstrate mastery with writing topic sentences with topics and controlling ideas.

18. Demonstrate mastery in writing simple sentences with correct punctuation; competency with writing well-organized, coherent paragraphs (with topic, supporting, and concluding sentences) of 6-12 sentences with the following organization patterns: listing order, giving instructions, reason/example, and opinion.

19. Demonstrate mastery in using correct capitalization in English; competency with correct punctuation; and ability to recognize and correct run on sentences, comma splices, and fragments.

20. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises with specific focus on vocabulary used in academic content areas.

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. If disruption through any electronic device occurs, for each of its use during class the student will get 1% deducted from his/her final grade without notification. A warning may be given the first time, but this is done at instructor discretion.
- **Food and Drinks:** They are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Attendance/Tardiness Policy

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor

as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- A student who is inexcusably continuously tardy will receive points deduction regarding his/her class participation. Students who attend class timely and regularly will obtain extra points added to the final grade.
- Please make arrangements with the instructor or a fellow student to keep up with all assignments in case you cannot attend a class session for any reason.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment (!), and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service.

Disabled Student Programs and Services

- Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Grading Policy

Course must be taken on a “letter-grade” basis only.

Home/Class Assignments	20%	A	100 - 90%
Class Participation	20%	B	89 – 80%
Quizzes/Tests	20%	C	79 - 70%
Midterm	20%	D	69 – 60%
<u>Final Exam</u>	<u>20%</u>	F	59% and below
Total	100%		

Grading Rubrics

Home/Class Assignments include written homework (paragraphs or exercises) assignments or any other written activities in class or at home.

Quizzes/Tests will be announced and will include the topic of the unit or a part of the unit learned. Some of the quizzes might be unannounced in order to assure the completion of homework. So, it is crucial to complete the homework at all times even though at times it might be not discussed in class.

Class Participation includes active involvement in all class activities, meaning answering questions, playing part in discussions, class activities, and generally sharing your ideas or/and thoughts. Students who are constantly distracted during class with non-class activities will get points deducted for their class participation; that also includes distraction through electronic devices which will result in a deduction of points.

Midterm Exam will be held during the second or third week of March. Students will be given detailed information in class.

Final Exam will be held during finals week.

Missed and Late Tests/Assignments

A missed test/assignment can be taken on a different day; however the student **should** notify the instructor. Only **one** quiz/assignment/test can be missed. If a student misses more than one test/quiz, he/she cannot make up for it, unless the missed test/quiz is excused due to health reasons. Late assignments will **NOT** be accepted unless the student was absent on the due date of the assignment and the absence is excused.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Students Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Additional Notes

Engrade For the convenience of the student, the instructor will provide individual access codes to register for the online platform Engrade at the beginning of the semester so that the student would be able to follow his/her grades and attendance as well as easily communicate with the instructor. The syllabus will also be posted for easy access on Engrade.

Tentative Course Schedule
(Subject to change)

DATE	TOPICS/UNITS
01/22	Introduction to class (extra point activity, exercises)
01/27 – 01/29	Textbook: Unit 1-2
02/03 – 02/05	Textbook: Unit 3; Quiz, Assignment 1
02/10 – 02/12	Textbook: Unit 4-5, Test
02/19	Textbook: Unit 5, Quiz, Assignment 2
02/17 – No Class!	
02/24 – 02/26	Textbook: Unit 9
03/03 – 03/05	Textbook: Unit 10-11, Test, Assignment 3
03/10 – 03/12	Textbook: Unit 12-13, Quiz
03/17 - 03/19	Textbook: Unit 13, (possibly) Midterm
03/24 – 03/26	Textbook: Unit 14 -15
03/31 – 04/02	Textbook: Unit 16-17, Test, Assignment 4
04/07 – 04/09	Textbook: 18-19, Quiz
04/14 – 04/16	Textbook: 20, Assignment 5
04/21 – 04/23	SPRING BREAK – NO CLASSES
04/28 – 04/30	Textbook: Unit 21-22
05/05 – 05/07	Textbook: Unit 23, Test, Assignment 6
05/12 – 05/14	Review, Final Exam