

IMPERIAL VALLEY COLLEGE
COURSE SYLLABUS FOR SPRING SEMESTER 2014
ESL 004

Course No.: ESL 004

Course Title: Grammar and Composition for ESL 004

CRN: 20711

Instructor: Katarina Kuschnik

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Class Schedule: MW, 7:30 – 10:00 am

Room: Main Campus, Building 800, Room 804

Office hours: by appointment only

Office location: Building 800, Room 809

Required Textbook

Fuchs, M., M. Bonner (2012). Focus on Grammar 4 (4/e). Pearson Longman. ISBN: 978-0-13-254649-2

Textbook Policy

Students **must** have their textbooks on the second day of the class meeting, January 27. The absence of the textbook will result in a significant deduction of points within the students' class participation.

Course Description

ESL 004 is a grammar class in an English-only environment designed for the high-intermediate ESL student. The course will emphasize grammar, writing sentences, and paragraphs.

Student Learning Outcomes

Upon course completion, the successful student will have acquired new skills, knowledge, and or attitudes as demonstrated by being able to:

1. Use and identify simple, progressive, and perfect tenses in the present, past, and future. (ILO1, ILO2)
2. Use and identify real and unreal conditionals in present, past, and future tenses. (ILO1, ILO2)
3. Use and identify independent and dependent clauses (adjective, adverb, and noun). (ILO1, ILO2)
4. The student will demonstrate competency in applying the knowledge of adjective clauses to solving various life problems. (ILO1, ILO2)
5. Demonstrate the knowledge of noun clauses by creating sentences using given stems. (ILO1, ILO2)

MEASURABLE COURSE OBJECTIVES AND MINIMUM STANDARDS FOR GRADE OF "C"

Upon satisfactory completion of the course, students will be able to:

1. Demonstrate ability in using conditionals, both real and unreal, in the present and in the past following "if ' or "when", and following "wish."
2. Demonstrate mastery in creating affirmative and negative statements, yes/no questions, and wh-questions in the simple present and present progressive; demonstrate competency with the following tenses: future, simple past, past progressive, present perfect, and present perfect progressive; demonstrate ability with the following tenses: past perfect, past perfect progressive, future progressive, and future perfect in the above forms.
3. Demonstrate mastery to use, recognize, and produce modal verbs of ability , request, permission, advice, suggestion, preference, and necessity; demonstrate competency with modal verbs of prohibition, expectation, possibility, impossibility, and conclusion; demonstrate competency in using, recognizing, and producing modal verb forms for past possibility, past impossibility, belated advice, past conclusions, and past opportunity not taken.
4. Demonstrate competency with recognizing and using comparative, superlative, and equative forms.
5. Demonstrate competency in using gerunds and infinitives as subjects and objects; understanding infinitives of purpose; and using verb+ infinitive, verb+ gerund, and verb/noun/adjective+ infinitive/gerund combinations.
6. Demonstrate ability in using, recognizing, and producing the stative and causative (get/have) passive voice and with participial adjectives.
7. Demonstrate competency in identifying sentence parts (subject, verb, and complement) and parts of speech (nouns, verbs, pronouns, adjectives, adverbs, articles, conjunctions, and prepositions).
8. Demonstrate ability to understand advanced subject/verb agreement.
9. Demonstrate competency in recognizing level appropriate time expressions and writing in appropriate tense according to these expressions.
10. Demonstrate competency in recognizing and using noun, adjective, and adverb

clauses in reported speech and in "that-clauses."

11. Demonstrate ability in recognizing and producing adjective clauses using relative pronouns (who, whom, which, that, whose, when, and where).

12. Demonstrate competency in recognizing various sentence types (simple, compound, and complex) and producing dependent and independent clauses; compound sentences with coordinating conjunctions and semicolons, transitions, and correct punctuation; and complex sentences with adverb clauses and correct punctuation.

13. Demonstrate ability to understand the relationships and functions of connecting devices including conjunctions and transitions.

14. Demonstrate competency in writing topic sentences with topics and controlling ideas.

15. Demonstrate competency with using a variety of prewriting skills (brainstorming, outlining, clustering) which lead to the development of ideas and topics for paragraphs.

16. Demonstrate ability in writing well-organized, coherent paragraphs (with topic, supporting and concluding sentences) of 6-12 sentences with the following organization patterns: listing order, giving instructions, reason/example, and opinion.

17. Demonstrate the ability to use, produce, and recognize level appropriate vocabulary in a variety of oral, aural, and written exercises with focus on vocabulary used in academic content areas.

Classroom Etiquette

- **Electronic Devices:** Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor. If disruption through any electronic device occurs, for each of its use during class the student will get 1% deducted from his/her final grade without notification. A warning may be given the first time, but this is done at instructor discretion.
- **Food and Drinks:** They are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- **Disruptive Students:** Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- **Children in the classroom:** Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

Attendance/Tardiness Policy

- A student who fails to attend the first meeting of a class or does not complete

the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.

- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped. For online courses, students who fail to complete required activities for two consecutive weeks may be considered to have excessive absences and may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.
- A student who is inexcusably continuously tardy will receive points deduction regarding his/her class participation. Students who attend class timely and regularly will obtain extra points added to the final grade.
- Please make arrangements with the instructor or a fellow student to keep up with all assignments in case you cannot attend a class session for any reason.

Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.
- Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment (!), and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment; (c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service.

Disabled Student Programs and Services

- Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

Grading Policy

Course must be taken on a “letter-grade” basis only.

Home/Class Assignments	20%	A	100 - 90%
Class Participation	20%	B	89 – 80%
Quizzes/Tests	20%	C	79 - 70%
Midterm	20%	D	69 – 60%
Final Exam	20%	F	59% and below
Total	100%		

Grading Rubrics

Home/Class Assignments include written homework (paragraphs or exercises) assignments or any other written activities in class or at home.

Quizzes/Tests will be announced and will include the topic of the unit or a part of the unit learned. Some of the quizzes might be unannounced in order to assure the completion of homework. So, it is crucial to complete the homework at all times even though at times it might be not discussed in class.

Class Participation includes active involvement in all class activities, meaning answering questions, playing part in discussions, class activities, and generally sharing your ideas or/and thoughts. Students who are constantly distracted during class with non-class activities will get points deducted for their class participation; that also includes distraction through electronic devices which will result in a deduction of points.

Midterm Exam will be held during the second or third week of March. Students will be given detailed information in class.

Final Exam will be held during finals week.

Missed and Late Tests/Assignments

A missed test/assignment can be taken on a different day; however the student **should** notify the instructor. Only **one** quiz/assignment/test can be missed. If a student misses more than one test/quiz, he/she cannot make up for it, unless the missed test/quiz is excused due to health reasons. Late assignments will **NOT** be accepted unless the student was absent on the due date of the assignment and the absence is excused.

Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

Students Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762

Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

Additional Notes

Engrade For the convenience of the student, the instructor will provide individual access codes to register for the online platform Engrade at the beginning of the semester so that the student would be able to follow his/her grades and attendance as well as easily communicate with the instructor. The syllabus will also be posted for easy access on Engrade.

Tentative Course Schedule
(Subject to change)

DATE	TOPICS/UNITS
01/22	Introduction to class (extra point activity, exercises)
01/27 – 01/29	Textbook: Unit 1, Unit 2
02/03 – 02/05	Textbook: Unit 2-3; Quiz, Assignment 1
02/10 – 02/12	Textbook: Unit 3-4, Assignment 2
02/19	Textbook: Unit 5, Test
02/17 – No Class!	
02/24 – 02/26	Textbook: Unit 6, 9; Assignment 3
03/03 – 03/05	Textbook: Unit 13-14; Test
03/10 – 03/12	Textbook: Unit 15-16, Quiz, Assignment 4
03/17 - 03/19	Textbook: Unit 17, (possibly Midterm)
03/24 – 03/26	Textbook: Unit 18-19, Quiz, Assignment 5
03/31 – 04/02	Textbook: Unit 20-21, Test
04/07 – 04/09	Textbook: Unit 22-23, Assignment 6
04/14 – 04/16	Textbook: Unit 24-25, Test
04/21 – 04/23	SPRING BREAK – NO CLASSES
04/28 – 04/30	Textbook: Unit 26-27, Assignment 7
05/05 – 05/07	Textbook: Unit 28-29, Test
05/12 – 05/14	Review, Final Exam