

### Basic Course Information

Semester	<b>Spring 2014</b>	Instructor Name	<b>Liisa Mendoza</b>
Course Title & #	<b>Fingerspelling and Numbers</b>	Email	<b>Liisa.mendoza@imperial.edu</b>
CRN #	<b>20568</b>	Webpage (optional)	
Room	<b>1603</b>	Office	<b>314 D</b>
Class Dates	<b>1/22/14 – 5/16/14 (includes finals)</b>	Office Hours	<b>MW 10:00 – 11:30 am TR 9:30 – 10:00 am</b>
Class Days	<b>MW</b>	Office Phone #	<b>760-355-6120</b>
Class Times	<b>1:30 – 2:55 pm</b>	Office contact if student will be out or emergency	<b>Phone or email</b>
Units	<b>3</b>		

### Course Description

The student will develop and improve expressive and receptive fingerspelling skills and numbers. Student will learn how to sign cardinal numbers, ordinal numbers, time, money, daes, addresses, and telephone numbers. Fingerspelling will be developed with an emphasis on real world situations.

### Student Learning Outcomes

Upon completing this course with a grade of C or better, you will be able to:

- 1) Demonstrate knowledge of basic rules underlying ASL fingerspelling and number usage in specific situations.
- 2) Demonstrate ability to receptively understand unfamiliar fingspelled personal names.
- 3) Demonstrate ability to use ASL number patterns to produce age, phone numbers, and dates.

### Course Objectives

Upon satisfactory completion of the course, students will be able to:

1. Articulate and recognize all the letters and words of the American manual alphabet clearly and accurately in regard to letter formation, palm orientation and hand position.
2. Express and identify all of the many rules for numbering in American Sign Language clearly and accurately in regard to articulation.
3. Demonstrate and distinguish loan signs clearly and accurately.

### Textbooks & Other Resources or Links

**Required text:** Master ASL! Fingerspelling, Numbers, and Glossing. J. Zinza. ISBN 1-881133-21-4.

### Course Requirements and Instructional Methods

#### Teaching Strategy:

The instructor will generally be teaching with a voice off approach. This will increase your receptive comprehension. You will be participating in a variety of class exercises designed to increase both your receptive and expressive skills.

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Please arrive to class on time, ready to start signing. We will be introducing new patterns weekly, and then applying it through a variety of exercises. **You MUST practice outside of class.** We will also be learning new grammatical structures weekly as we go through the chapters of the book. You will be asked to prepare some ASL assignments outside of class; you will be given clear instructions to follow to produce successful assignments. You may have to sign individually to your instructor, or in small groups, or in front of the class. We will have signing labs, small group work, and larger group work.

### Course Grading Based on Course Objectives

Grading will be based on a standard distribution (i.e., 90-100% = A, 80-89.9% = B). There will be 1,000 points possible during the course. No extra credit will be given.

Participation	300 (includes participation, no voice, following class rules)
Homework	200 (includes written and signed homework)
Exams	200
Quizzes	150
Interactive finals	50 (signing one on one with the instructor)
Improvement	100 (baseline determined at the beginning and end of the course)
<b>TOTAL</b>	<b>1,000</b>

### Attendance

- A student who fails to attend the first meeting of a class or does not complete the first mandatory activity of an online class will be dropped by the instructor as of the first official meeting of that class. Should readmission be desired, the student's status will be the same as that of any other student who desires to add a class. It is the student's responsibility to drop or officially withdraw from the class. See General Catalog for details.
- Regular attendance in all classes is expected of all students. A student whose continuous, unexcused absences exceed the number of hours the class is scheduled to meet per week may be dropped.
- Absences attributed to the representation of the college at officially approved events (conferences, contests, and field trips) will be counted as 'excused' absences.

### Classroom Etiquette

- Electronic Devices: Cell phones and electronic devices must be turned off and put away during class unless otherwise directed by the instructor.
- Food and Drink are prohibited in all classrooms. Water bottles with lids/caps are the only exception. Additional restrictions will apply in labs. Please comply as directed.
- Disruptive Students: Students who disrupt or interfere with a class may be sent out of the room and told to meet with the Campus Disciplinary Officer before returning to continue with coursework. Disciplinary procedures will be followed as outlined in the General Catalog.
- Children in the classroom: Due to college rules and state laws, no one who is not enrolled in the class may attend, including children.

### Academic Honesty

- Plagiarism is to take and present as one's own the writings or ideas of others, without citing the source. You should understand the concept of plagiarism and keep it in mind when taking exams and preparing written materials. If you do not understand how to correctly 'cite a source', you must ask for help.

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- **Cheating** is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials, or assisting others in using materials, which are prohibited or inappropriate in the context of the academic assignment in question.

Anyone caught cheating or will receive a zero (0) on the exam or assignment, and the instructor may report the incident to the Campus Disciplinary Officer, who may place related documentation in a file. Repeated acts of cheating may result in an F in the course and/or disciplinary action. Please refer to the General School Catalog for more information on academic dishonesty or other misconduct. Acts of cheating include, but are not limited to the following: (a) plagiarism; (b) copying or attempting to copy from others during an examination or on an assignment ;(c) communicating test information with another person during an examination; (d) allowing others to do an assignment or portion of an assignment, (e) use of a commercial term paper service

### Additional Help

- **Blackboard** support center: <http://bbcrm.edusupportcenter.com/ics/support/default.asp?deptID=8543>
- **Library Services:** There is more to our library than just books. You have access to tutors in the learning center, study rooms for small groups, and online access to a wealth of resources.

### Disabled Student Programs and Services (DSPS)

Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP&S) office as soon as possible. The DSP&S office is located in Building 2100, telephone 760-355-6313 if you feel you need to be evaluated for educational accommodations.

### Student Counseling and Health Services

Students have counseling and health services available, provided by the pre-paid Student Health Fee. We now also have a fulltime mental health counselor. For information see <http://www.imperial.edu/students/student-health-center/>. The IVC Student Health Center is located in the Health Science building in Room 2109, telephone 760-355-6310.

### Student Rights and Responsibilities

Students have the right to experience a positive learning environment and due process. For further information regarding student rights and responsibilities please refer to the IVC General Catalog available online at [http://www.imperial.edu/index.php?option=com\\_docman&task=doc\\_download&gid=4516&Itemid=762](http://www.imperial.edu/index.php?option=com_docman&task=doc_download&gid=4516&Itemid=762)

### Information Literacy

Imperial Valley College is dedicated to help students skillfully discover, evaluate, and use information from all sources. Students can access tutorials at <http://www.imperial.edu/courses-and-programs/divisions/arts-and-letters/library-department/info-lit-tutorials/>

### Anticipated Class Schedule / Calendar

<u>DATE</u>	<u>IN CLASS</u>	<u>HOMEWORK</u>
1/22 1	Syllabus, class policies	Read and agree to syllabus

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		Fingerspelling introduction	Read notes
		Manual alphabet modeled	Buy text; practice name
		Fingerspelling with sound	HW #1: 2 categories of 5 words each
1/27	2	HW #1 due	Text as assigned
		Manual alphabet modeled	Practice first and last names
		Fingerspelling changes in actual word	Keep practicing lists
		Common errors in fingerspelling	Practice numbers 1-20
		Numbers 1-20	
1/29		<b>Quiz #1 (Week 1, letter recognition)</b>	
		Common English patterns	HW #2: 10 patterns, 5 words each (50 total)
		Numbers 21-100	Practice numbers 1 -100
		Cardinal v ordinal numbers	Review notes
		3 C's of fingerspelling	
2/3	3	HW #2 due	Assignment from text
		Pattern exercises	Practice patterns
		Number exercises	Practice numbers
		Challenging patterns	HW #3: 6 words from one challenging pattern
		Signing names	Practice signing names
2/5		<b>Quiz #2 (fingerspelling – patterns, categories; numbers 1 – 30, cardinal v ordinal)</b>	
		HW #3 due	Review for quiz
		Commonly confused letters	Diagnose problems
		Telephone numbers	HW 4: List of 10 real names and phone numbers

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2/10	4	HW #4 due  Names and phone numbers practiced	
2/12		<b>Quiz#3 (fingerspelling, numbers 1-100, names and phone numbers)</b> Exotic and foreign names  Famous names	HW: Text exercises as assigned  HW 5: 10 names of famous people
2/17	5	<b>NO SCHOOL – PRESIDENT’S DAY</b>	
2/19		<b>Quiz #4 (names and phone numbers)</b>  HW 5 due  Study guide for Exam #1	Practice and study for Exam #1  HW 6: Assigned
2/24	6	HW 6 due  Practice Exam #1	
2/26		<b>EXAM #1 (in class notes, fingerspelling patterns, fingerspelling by category, numbers 1-100, phone numbers and names, famous names, cardinal v ordinal numbers, assigned text readings)</b>	
3/3	7	Exam #1 back & discussed  Numbers 100 – 1,000,000  Number practice  Pattern: Approximate v exact numbers	Diagnose problems  List of 10 numbers over 100  Practiced assigned book exercises
3/5		<b>Quiz #5 (TBA)</b>  FLS introduced  FLS practiced  Signing clock time  Signing time – number incorporation	Text as assigned  Practice FLS  Practice FLS  Practice clock time  HW 7: 15 specific clock times

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3/10	8	HW 7 due  FLS reviewed  Signing time – years  Signing specific dates introduced	Text as assigned    HW 8: List of 10 specific years  Begin practicing specific dates
3/12		<b>Quiz #6 (numbers 100 – 1,000,000; FLS, clock time, number incorporation)</b>  HW 8 due  Signing dates  Pattern: Emphasis v normal  Study guide for Exam #2	Practice signing specific dates  HW 9: List of 10 events and dates  Practice for quiz  Begin review for Exam #2
3/17	9	<b>Quiz #7 (FLS, clock time, numbers, years)</b>  HW 9 due  Dates & events practice	Review for Exam #2  Practice for Exam #2  Text practice as assigned
3/19		<b>Quiz #8 (dates &amp; events)</b>  Review for Exam #2	HW: TBA
3/24	10	Practice Exam #2	Practice & review
3/26		<b>EXAM #2 (numbers 100 – 1,000,000; clock time; years; time signs; specific dates; number incorporation; FLS; patterns; names and phone numbers)</b>	
3/31	11	<b>1:1 INTERACTIVES WITH LIISA (by appointment)</b>	
4/2		<b>1:1 INTERACTIVES WITH LIISA (by appointment)</b>	
4/7	12	Exam #2 returned and discussed  Signing Age  Signing age – blending pattern	Review portions indicated  Practice signing age  HW 10: 10 sentences with age

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4/9	<b>Quiz #9 (TBA)</b>	
	HW 10 due	Text exercises as assigned
	Signing money	HW 11: 10 items and price points (flyer)
4/14 13	HW 11 due	Text exercises as assigned
	Practice: age, time signs, money	Review for quiz
	Pattern: Emphasized v normal	Practice all patterns
	Signing fractions	HW 12: 10 fractions
4/16	<b>Quiz #10 (age and money)</b>	Begin working on packet
	Begin review	HW 12: 10 more items and price points
<b>4/21, 4/23</b>	<b>NO CLASSES – SPRING BREAK</b>	
4/28 14	<b>Quiz #11 (Deaf signers)</b>	Complete packet
	HW 12 due	
	Additional topics	
4/30	<b>PACKET DUE (NO LATE PACKETS ACCEPTED)</b>	
	Exam #3 study guide	Review for Exam #3
	Review for Exam #3	Begin practicing for interactive final
5/5	Practice Exam #3	
5/7	<b>Exam #3 (Cumulative)</b>	
<b>5/12, 5/14</b>	<b>1:1 Finals with Liisa – by appointment only</b>	

