

Imperial Valley College

Administration of Justice

Course Syllabus

COURSE NO.
AJ 121 (CRN 30005)

COURSE TITLE
Law Enforcement Field Operations

INSTRUCTOR
Edward Wells - Room 208
Office Room 209 Phone: (760) 355-6279
Office Hours: T/W/R 7:30 - 8:30am &
M/W 5:30 – 6:30 pm

TEXTBOOKS
Patrol Operations and Enforcement Tactics, 12th Ed.;
Payton and Amaral Criminal Justice Services; 2010

Edward.Wells@Imperial.edu

TERM
Spring 2012

UNITS
3

CLASS TIMES
Monday - Friday 12:30 - 2:40pm

COURSE DESCRIPTION

An in-depth study of the development, function and techniques of patrol, including: observation skills, development of intelligence, traffic control and preliminary investigative duties, handling complaints and requests for service, public and community relations and basic crime prevention. The mechanics of: field interviews, search and arrests, note taking and police report essentials. The student will also be given a familiarization with basic police equipment and the handling of community crime incidents.

COURSE OBJECTIVES (SLO's)

Students will be able to:

1. Explain the historical development of United States law enforcement and the concept of patrol and beat responsibility.
2. Explain the American Criminal Justice System; and demonstrate an understanding of Constitutional rights and due process.
3. Explain the function of patrol and the various techniques used to accomplish that task.
4. Understand the importance of developing good observational skills and demonstrate the proper utilization of what they observe.
5. Recognize the importance of developing intelligence on an area or group/individual and how this intelligence is used.
6. Recognize the importance of traffic control and enforcement, along with the techniques used to accomplish this task.
7. Recognize the elements of a preliminary investigation and the duties required of law enforcement personnel a crime and/or critical incident scene.
8. Understand the importance of and how to handle a complaint, as well as requests for service.

9. Understand the importance of good public and community relations.
10. Explain what basic crime prevention is and how it relates to reducing criminal activity.
11. Explain the importance of and elements of a field interview and be able to demonstrate the basic techniques used.
12. Identify and distinguish the requirements of a lawful arrest and applicable procedures for both misdemeanor and felony arrests.
13. Identify the elements of search and seizure and the laws and/or policies that govern it.
14. Understand the elements of an incident, crime and arrest report and how proper note taking is essential to the accuracy of the information presented in them.
15. Recognize basic law enforcement equipment and its use in modern law enforcement.

GRADING PROCEDURE:

Total Points: 500

Tests: Four tests at 50 points each = 200 points

Group Project and Presentation: 10 minute Presentation = 50 points

Term Paper: (Topic Approved by Instructor) = 50 Points

Final Exam = 100 Points

Class attendance and participation in discussion, group participation or activities = 100 Points

***Bonus (Law Enforcement Ride-Along)** = 50 Points

A = 450-500 B = 400-449 C = 350-399 D = 300-349 F = 0-299

PLEASE NOTE: Assignments are due on the date stated on the syllabus. Late assignments are subject to reduction of points. Make every effort to turn in assignments on time or you may receive a zero for that assignment.

Failure to take an exam will result in a zero for that exam unless prior approval is given by the instructor. Exams will be thirty minutes long and will be given at the start of class. If you are late to class, you will not be given extra time to take the exam. Bring a No. 2 Pencil and Scantron form to class on exam days.

You must communicate to your instructor any problems that you are having with the course.

ATTENDANCE: One of the institutional learning outcomes at IVC is personal responsibility. You will be expected to demonstrate personal responsibility by attending class, showing up on time, and not leaving early. You will be allowed two absences from class before the drop deadline. Do not assume you will be dropped for non-attendance. Missing more than half a class session will count as a full absence. ***(It remains your responsibility to drop yourself from all courses that you no longer attend, or you risk getting a failing grade on your transcript.)*** Refer to pages 16 of the 2012-2013 College Catalogue for "ATTENDANCE AND AUTOMATIC WITHDRAWALS"; **you** are RESPONSIBLE!

ACADEMIC ETHICS: Cheating is defined as copying answers from another student on an exam or assignment, allowing another student to copy answers from you, turning in work as your own that someone else did for you, working with another student on an assignment with the instructor's express consent, or turning in a writing assignment that uses another's words or ideas without crediting the source of the words or ideas.

PLAGIRISM will not be tolerated! If a student uses the words or ideas of another person without giving that person credit, the student is committing an act of plagiarism.

CHEATING WILL NOT BE TOLERATED! Anyone caught cheating will get a zero for the assignment or exam and may be dropped from the class with the grade of **“F”**.

PARTICIPATION: Every student is expected to participate in class discussion each week. This includes punctuality, contributions, personal opinions, group efforts if assigned and discussion of issues relating to the current assignment of the class. Newspaper article discussions on how local crime impacts our community, state and federal levels.

CLASSROOM BEHAVIOR: Any conduct that disrupts the learning process cannot be tolerated. Anyone engaging in such conduct will be asked to leave the classroom. Talking, whispering, loud yawning, and cell phones ringing during class are examples of disruptive behavior because such actions are disrespectful and distracting to the instructor and to other students. Respect your fellow students and instructors at all times. **TAKE ADVANTAGE OF THE LEARNING ENVIRONMENT WHILE IN CLASS!**

NOTICE: Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSP & S) Office as soon as possible. [SDP&S, Health Sciences Building 2100, Phone: (760) 355-6312]

AJ 121 Police Field Operations (Monday - Friday 12:30 to 2:40 pm)

Class Schedule:

Monday	05/20	<u>Introduction & Chapter 1: Ethics and Professional Law Enforcement</u>
Tuesday	05/21	<u>Chapter 2: The History of Police Patrol</u>
Wednesday	05/22	<u>Chapter 3: The Purpose and Basic Duties of Police Patrol</u>
Thursday	05/23	<u>Chapter 4: The Types of Patrol</u>
Friday	05/24	<u>Chapter 5: Preparation for Patrol & Test #1</u>
Monday	05/27	<u>Memorial Day Holiday</u>
Tuesday	05/28	<u>Chapter 6: Police Communications</u>
Wednesday	05/29	<u>Chapter 7: Observation and Perception</u>
Thursday	05/30	<u>Chapter 8: Field Note Taking and Crime Scene Recording</u>
Friday	05/31	<u>Chapter 9: Identification & Description of Persons and Property & Test #2</u>
Monday	06/03	<u>Chapter 10: Field Interrogation & Group Project Ideas Due</u>
Tuesday	06/04	<u>Chapter 10: Field Interrogation</u>
Wednesday	06/05	<u>Chapter 11: Vehicle Stops and Control of Occupants</u>

Thursday	06/06	<u>Chapter 12: Protective Weapons and Officer Survival</u>
Friday	06/07	<u>Officer Survival Tactics and Scenarios & Test #3</u>
Monday	06/10	<u>Chapter 13: Tactics by Type of Call – General Calls for Service</u>
Tuesday	06/11	<u>Chapter 13 & 14: Tactics by Type of Call – Calls for Service</u>
Wednesday	06/12	<u>Chapter 14: Tactics by Type of Call – High Risk Contacts</u>
Thursday	06/13	<u>Chapter 15: Courtroom Testimony and Demeanor</u>
Friday	06/14	<u>Chapter 15: Courtroom Testimony and Demeanor & Test #4</u>
Monday	06/17	<u>Project Presentations</u>
Tuesday	06/18	<u>Project Presentations</u>
Wednesday	06/19	<u>Project Presentations & Final Review / Term Paper Due</u>
Thursday	06/20	<u>Final Exam Last Day - Everything Due</u>