

## English 18: Basic Reading Development

Spring 2013 Semester

Tuesday / Thursday crn 20554: 9:45-11:50AM

Instructor: Deirdre Rowley

Office #2792

Phone: 355-6484

Email: Use the Blackboard class site.

Office Hours: Monday/Wednesday: 3:30-4:30PM Tuesday/Thursday: 1:00-2:00PM

**Course Description:** A course for the student needing additional instruction in comprehension, vocabulary and study skills. Emphasis will be on fundamental understanding of texts and increasing word knowledge.

### Course Objectives: Students will learn

- To locate and analyze both stated and implied topics and main ideas in paragraphs.
- To list supporting details in paragraphs.
- To locate and classify common signal words in paragraphs.
- To figure out word meanings by using context clues and word parts such as prefixes, roots, and suffixes.
- To write out and explain a workable study schedule.
- To explain the codes and marking used in the dictionary entries.
- To use critical reading skills when analyzing assigned readings.

### Student Learning Outcomes:

- Locate and analyze both stated and implied subjects and main ideas in paragraphs. (tests)
- Locate supportive details that support the main idea in an expository paragraph.(tests, journals)
- Show Growth in the ability to distinguish and identify word meanings appropriate to grade level.(tests)
- Show growth in reading skills by attending and completing assignments (blocks) in the online reading lab program. (In lab record keeping)

### Required Texts and Materials:

- *Reading for Life* by Corinne Fennessy **Unused copy strongly suggested**
- *The Hunger Games Trilogy* by Suzanne Collins (used or ebooks work just fine)
- Aplia lab software: Instructions on purchasing the software were sent to you with this syllabus.

**Census Requirements:** Instructors are required to clear their rosters of inactive enrollment as of census. Inactive enrollment in a course is defined as the following:

As of each census day, any student who has

- Been identified as a no show, defined as a student who fails to attend the first class meeting.
- *No notation will be made on students' records for courses dropped prior to census for the course.*

### How to Contact Your Instructor:

- You may call and leave a voice mail. Make sure you speak slowly and distinctly. All too often voice mails are garbled and impossible to understand.
- If I return your call, and your phone is busy I can only try again a limited number of times.
- The best way to contact me is through Blackboard email. Use the class Blackboard site.
- If using IVC email, put English 18 in the subject line.
- Whether you call or email, remember, I am not in the office on holidays and week-ends.

### **Making an Appointment:**

- See me in person immediately before or after class.
- Stop by my office. I may be in.
- Send an email, **several days in advance** of when you want the appointment. Make sure you have a return email confirmation that lets you know I will be in my office at the time you request.
- As much as is possible, if you cannot make my office hours, I will do my best to meet with you at your convenience.

**Attendance: You are expected to attend every class on time, prepared with the completed assignments. If you expect you will be tardy, absent, or unprepared once in a while this is not the class for you.**

- Students not present the first class meeting **will be dropped.** (See Student Guide page 19-20.)
- Regular attendance is expected. Students are expected to attend ALL sessions of the classes for which they are registered.
- A student who does not sign in is considered absent.
- A student **may** be excluded from further attendance in a class during any term when absences after the close of registration exceeds the number of class hours which the class meets each week.
- **However, it is your responsibility to drop yourself, not the instructor's.** Dropping after the deadline to drop classes, (April 12, 2013), will not be possible. (See Student Guide pages 19-20.)
- Emergencies do occur. Contact me as soon as possible, but be aware, part of the benefits of any class is the result of doing the work on time and in advance of class. It is wise to start the readings and written assignments the day they are given, and do the work a bit at a time. Waiting until the last minutes will make the assignments appear overwhelming and far more difficult than they are.
- The only excused absences are those where the student is a representative of the college at officially approved conferences, contests, field trips, and sports events.

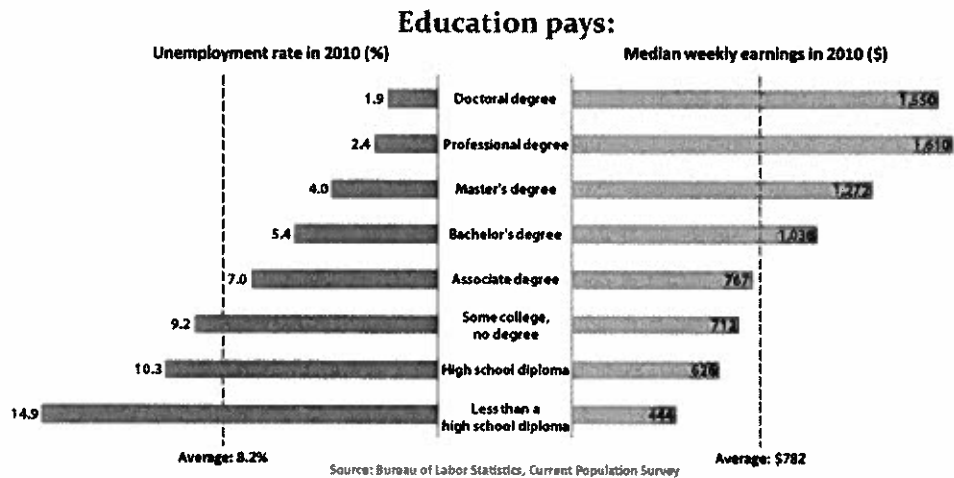
### **Student Responsibilities:**

- Make sure you obtain all class materials by the second week of class. There is an assignment given the second class meeting. See the assignment schedule in this syllabus.
- All assignments must be completed and submitted in by the due date to receive credit. Late work is not accepted and earns a zero.
- Do not expect personal problems to earn an extension for assignment due dates.
- Multi-tasking is a proven myth. Do not attempt to do your assignments at work. Your employer pays for your time and full attention at work. Class assignments deserve your full attention for you to do your best. Keep the workplace and your college work separate.
- Keep track of your own assignments, due dates, grades, and attendance. An assignment calendar is a wonderful thing.
- If you have problems understanding an assignment, make arrangements for a conference in my office, to discuss this problem before the assignment is due. Lack of understanding on your part is not an excuse for turning in an assignment late.
- You only become a better basketball player through practice. Reading each day, class materials, newspaper, personal choice materials, is recommended. Being a good reader requires practice.
- Any student with a documented disability who may need educational accommodations should notify the instructor or the Disabled Student Programs and Services (DSPS) office as soon as possible: Room 2117, Health Sciences Building, (760) 355-6312.

### **Behavior:**

- No i-Pods or CD players in class.
- Turn off your cell phone. No calls are to be received during class. Leaving class to make or answer a cell phone call will result in being removed from class. You may rejoin the class after you have spoken to the Dean of Students.
- No food or drink in class with the exception of plain water.
- Please make arrangements for childcare. Children are not allowed in college classrooms outside of the child care facility on campus.

**Why it is worth your time and effort to work very hard and do well in your college classes:**



**Do yourself a favor:**

- You will create a schedule in class for work, eating, rest, play, online class time, and study/reading/writing time. Post your schedule at home. Tell family and friends they can contact you are available outside or work, classes, and study/writing/reading time.
- Turn off your cell phone while you are studying/writing/reading.
- Working and studying while you are hungry produces poor results. Eat prior to these activities. Eating while studying divides your attention.
- If you have children, you usually don't take them to work with you. Make arrangements so they don't interrupt your class time or your study/reading time either.
- Often a discussion with children, even small children, explaining how going to school requires concentration and quiet time, helps them to understand you won't be available during this time. It also sets an excellent example for their academic experiences.
- Start your assignments the day they are given. Don't wait until just before class.
- Read the assigned material before attempting the assignments.
- Learning how to take good notes is part of this class. You should take notes in all your classes.
- Doing your best at all times results in your best getting better.
- Carefully read, then re-read the TIME section that follows.

**Time:**

- A face-to-face English 18 class spends approximately 4 hours a week in the classroom with lectures, discussion, and in-class work and activities.
- English 18 classes have out of class assignments. A college student can expect to spend approximately 2 to 3 hours studying outside of class for each hour spent in class. This means a student can expect to spend between 8 and 12 hours a week reading, taking notes on assigned readings, learning vocabulary words, memorizing material, and doing written and lab work outside of time spent in the classroom for every single academic class. Some classes may require less out of class time than 8 hours a week. Some classes may require more out of class time than 12 hours a week. This ratio of class time to outside of class study time holds for all academic college classes.
- **As Confucius said, "Learning is labor, call it what you will."**

### Why is the above information in this syllabus?

- The amount of time a student spends on what was presented in class determines a student's class performance.
- When to review class material and how often determines how much a student remembers.
- A famous study on forgetting textbook materials compared the percentage of material remembered after different intervals of time. The results were as follows:

After 1 day	54% was remembered.
After 7 days	35% was remembered.
After 14 days	21% was remembered.
After 21 days	18% was remembered.
After 28 days	19% was remembered.
After 63 days	17% was remembered.

- Remembering what you have heard in lectures is even more difficult to recall because you are not able to slow down, pause, reflect, or to reread unless you take excellent notes! In a study on recall after listening to a seminar, students forgot more than 90% of the points from the lecture after 14 days!
- The conclusions to be made from these studies?
  - Without review, most information will be lost from memory.
  - The best time to review materials is within a day or two after the material has been read or presented in lecture.
- The best way to study for a quiz or test is to keep the memory fresh on an ongoing basis. If you wait to review the information until the night before the test (let's say after 28 days), you will have forgotten 81% of the material and will have to study a lot longer to be sufficiently prepared for the test.

### Reading Laboratory:

- Periodically, a portion of the regular class will be held in the Reading Lab. At that time, the entire class will work on the current reading lab assignment.
- You may or may not be able to complete the reading lab assignment during the class lab time. If you do not complete the lab assignment at that time, it becomes homework.
- The class will NOT go to the lab to start each and every lab assignment.
- Lab assignments are not lengthy and change each week. Some weeks there are no lab assignments.
- You earn a grade that equals 15% of your class grade, for your reading lab work. Each completed reading lab assignment helps your grade.
- Reading lab assignments may be done in on-campus computer labs, public library computers, and at home on your own computer.
- Start the lab when assigned. Technical problems are not an excuse for not doing or finishing lab work.

The COMPASS is given at the end of the semester's reading lab. Do well on the COMPASS and skip future reading classes. Your score on the COMPASS does NOT affect the grade you earned in this class.

An Aplia reading lab access code is required for the reading lab assignments.

### Class Assignments:

- Homework is due when collected. No late work accepted without prior arrangement.
- Missed tests may be only made up by student request within five school days, (Monday –Thursday) of the student's return to class. **If you miss a test contact me immediately upon your return to class** to make arrangements to take the test. You must come to my office to make up a test.
- Tests not taken within five days of the student's return to class earn a zero.
- Missed quizzes may not be made up.
- Extra Credit is not available.

**Homework:** Homework must be completed on time. Why take the class if you aren't going to do the work? **No late work is accepted without prior arrangements with the instructor.** Homework will be collected on a random and unannounced basis. If you are absent, you are still responsible for the homework.

**Grading:**

Reading Tests:	30%	Reading Lab:	15%
Vocabulary Tests:	25%	Final:	20%
Homework:	10%		

**Assignments for Spring 2013**

These assignments may be altered if necessary during the semester.

**Reading for Life:** Expect in-class work, vocabulary, homework, quizzes, and tests.

**The Hunger Games Trilogy.** Expect vocabulary, in-class work, projects, homework, quizzes, tests, and journal assignments. We will read a great of these books in class.

**Reading Lab:** This is the .5 credit you earn for this class which equals 15% of your grade.

**Homework:** Includes journals, *Reading for Life* assignments, projects, summaries

**Phone Numbers of Other Students in My Class**

Names	Home phone	Cell Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you miss a class, contact a classmate to find out what was done in class and to double check the assignment. You can also check the class Blackboard site. If you miss a class, it is your responsibility to find out what you missed. Emailing your teacher is not sufficient. Your email may end up in the spam. Your professor may have meetings and other obligations with the result email may not be picked up immediately. If out of the office, your professor can access email but will not have the class notes to review the assignments. Your professors have a minimum of five classes and 140 or more students. They will not necessarily have your class assignments available without their class notes.

**Grades Where, and When:**

- Grades are available on the class Blackboard site 24/7.
- Assignments must be graded before the grades can be posted. Remember, your professor grades tests and assignments from five different classes, not just your class. This takes time.
- It is the student's responsibility to keep track of class progress.
- Aplia scores are available in the Aplia grade book. Your total score for each week's lab assignment is transferred to the Blackboard gradebook.
- Projects are due on the date scheduled, even if a member of your group is absent.
- Quizzes on the reading assignments are NOT announced in advance. Keep up with the reading assignments, and the reading quizzes will not be a problem for you.
- Tests are a combination of multiple choice, fill in the blank, and short answer.
- Quizzes on the The Hunger Games Trilogy are short answer.
- Vocabulary quizzes are are timed. One minute for each word.
- Exams and vocabulary review tests require student supplied scantrons.
- There is NO extra credit available

## Tentative Assignment Schedule for Spring 2013

This assignment schedule may be altered as needed at any time during the semester.

Week	Date	Read. for Life	HG's Trilogy	Lab
1	1/14	Ch 1: Plan to Succeed Reading Lab Orientation Jan. 17th	Start Hunger Games	Learning Aplia: Reading Lab Orientation 1/17/13
2		Ch 2: Four Step Reading Process "Bayflight Down"		Aplia Diagnostic
3		Continue Ch. 2		Textbook State of Mind
4		Ch 3: Vocab. Skills "Dangerous Duty"		
5		Ch 4: Topics and Stated Main Ideas Escaping the Debt Trap"	HG projects due wk 6	Words & Meanings
6		Finish Ch 4: Topics and Stated Main ideas	Start Catching Fire	Identifying Topics, Main Ideas, Topic Sentences
7		Ch 5: Supporting Details "Let's Talk About Your Life, Son" Rev Ch 1-5		More on Topics Sentences
8		Ch 6: Patterns of Org 1 "Winter Dreams"		Topic Sentences & Supporting Details
9		Finish Ch 6 Start Ch 7: Patterns of Org 2		
10		Finish Ch 7: Patterns of Org 2 "Bionic Soldiers"	CF projects due wk 11	Recognizing Patterns of Organization
11		Ch 8: Drawing Conclusions "College Drinking: Harmless Fun?"	Start Mockingjay	Mixing and Matching Patterns
		Spring Break		
12		Ch 9: Implied Main Idea and Central Point "The Many Miracles of Mark Hicks"		
13		Finish Ch 9: Implied Main Idea and Central Point		Drawing Inferences
14		Ch 10: Critical Reading and Thinking "Super Storm"		Comprehension to Critical Reading
15		Review	MJ Projects Due	Combining Your Skills
16	Exam	Week		Aplia Diagnostic